



Democratic Services
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16 July 2010

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **LICENSING** Sub-Committee will be held at these Offices on Friday 23 July 2010 at 10.15 am when the following business will be transacted.

Members of the public who require further information are asked to contact Pauline Hodding on (01304) 872305 or by e-mail at paulinehodding@dover.gov.uk.

Yours sincerely

A handwritten signature in black ink, appearing to read "Pauline Hodding", is written over a white background. The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

Chief Executive

Licensing Sub-Committee Membership:

Councillor P A Lodge
Councillor C E Kirby
Councillor C J Smith

This Licensing Authority will only allow licensing decisions to be taken by a minimum of three Councillors. In the event of one Member being unable to attend, their place will be substituted by another Member taken from the membership of the Licensing Committee. Any such substitution will be declared at the beginning of the hearing.

DECLARATIONS OF INTEREST

Members are required to disclose the existence and nature of a personal interest at the commencement of the item of business to which the interest relates or when the interest becomes apparent. An explanation in general terms of the interest should also be given to the meeting. If the interest is also a prejudicial interest, the Member should then withdraw from the room or chamber.

AGENDA

1. **APOLOGIES FOR ABSENCE**

2. **ELECTION OF CHAIRMAN**

To elect a Chairman for the meeting.

3. **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointment of Substitute Members.

4. **LICENSING ACT 2003 – APPLICATION FOR A PREMISES LICENCE IN RESPECT OF CRABBLE POST OFFICE & CONVENIENCE STORE, BUCKLAND AVENUE, DOVER CT16 2NR**

The Sub-Committee is requested to consider an application for a premises licence in respect of the Crabble Post Office, Buckland Avenue, Dover and to determine the matter.

Applicant: Mr M Vasanthasiva

The following papers are attached:

- (i) Licensing Manager's report and map of the area.
- (ii) Representations from Interested Parties: 9 in number
- (iii) Application for premises licence.

The procedure to be followed by the Sub-Committee is attached to this agenda.

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes are normally published within five working days of each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting. Basic translations of specific reports and the Minutes are available on request in 12 different languages.
- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Pauline Hodding, Senior Democratic Support Officer, telephone: (01304) 872305 or email: paulinehodding@dover.gov.uk for details.

Large print copies of this agenda can be supplied on request.

