

Record of the decisions of the meeting of the **CABINET** held at the Council Offices, Whitfield on Monday, 5 September 2011 at 11.06 am.

Present:

Chairman: Councillor P A Watkins

Councillors: S S Chandler
N J Collor
P G Heath
N S Kenton
C J Smith

Also Present: Councillor G Cowan
Councillor K Mills
Councillor S R Nicholas

Officers: Chief Executive
Director of Community and Development
Director of Finance
Solicitor to the Council
Shared Services Director
Community Safety, CCTV and Parking Manager
Corporate Support Manager
Estate Valuation Manager
Housing and Community Manager
Housing Needs Manager
Public Relations Manager
Events Officer
Democratic Support Officer

An apology for absence was received from Councillor M D Conolly.

DECISIONS

The Decisions of the meetings of the Cabinet held on 4 July and 27 July 2011 as detailed in decision numbers CAB 22 to CAB 36 were approved as correct records and signed by the Chairman.

The formal decisions of the Executive are detailed in the following schedule.

Record of Decisions: Executive Functions

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 39 5.9.11 Open</p> <p>Key Decisions No</p> <p>Call in to apply Yes</p> <p>Implementation Date 13 September 2011</p>	<p><u>ISSUES ARISING FROM OVERVIEW AND SCRUTINY OR OTHER COMMITTEES – TENANT REPRESENTATIVE BUDGET AND ICT PROVISION</u></p> <p>It was agreed:</p> <p>(a) That the Scrutiny (Community and Regeneration) Committee's recommendation (a), made at its meeting held on 13 July 2011, be approved.</p> <p>(b) That the Scrutiny (Community and Regeneration) Committee's recommendation (b) be rejected since it is considered that the budgets set for 2011/12 are adequate, although this does not preclude the tenant groups from making a business case for budget increases in the next financial year.</p> <p>(c) That the Scrutiny (Community and Regeneration) Committee's recommendation (c) be approved and recommended to East Kent Housing, with a proviso that the environmental works budget must either be spent, or the funds committed through a programme of works, by the end of the financial year 2011/12.</p> <p>(d) That, as per the Scrutiny (Community and Regeneration) Committee's recommendation (d), the feasibility of a full scrutiny review of the effectiveness of Dover District Council's tenant participation processes be explored.</p>	<p>None.</p>	<p>The Scrutiny (Community and Regeneration) Committee, at its meeting held on 13 July 2011, considered the joint report of the Area Manager (East Kent Housing) and Dover District Council's Housing and Community Manager and made several recommendations (Minute No 112).</p>	

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CAB 40 5.9.11 Open Key Decisions Yes Call-in to apply Yes Implementation Date 13 September 2011	<u>COMMON HOUSING ASSESSMENT FRAMEWORK</u> It was agreed that the Kent Common Housing Assessment Framework, as set out at Appendix A of the report, be approved for consultation.	None.	The draft Kent Common Housing Assessment Framework, which aims to provide a simplified system for assessing the needs of housing applicants, has been developed by the Kent Housing Group in conjunction with the 13 local authorities in Kent.	

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CAB 41 5.9.11 Open Key Decisions Yes Call-in to apply Yes	<u>REFUND OF PARKING FEES TO USERS OF THE DISTRICT'S TWO LEISURE CENTRES</u> It was agreed: (a) That, following consideration of the public response to the consultation, the current scheme for the refund of parking fees to users of the Tides and Dover Leisure Centres be withdrawn. (b) That the Dover District Council (Off-Street Parking Places) Order	None.	At its meeting held on 6 June 2011, Cabinet agreed that proposals to withdraw the parking fees refund scheme for Tides and Dover Leisure Centres should be	Councillor C J Smith declared a personal and prejudicial interest by reason of his membership of Tides Leisure Centre and withdrew from

Implementation Date 13 September 2011	2010 be varied so as to revoke the current scheme for the refund of parking fees to users of the Tides and Dover Leisure Centres. (c) That the Director of Environment and Corporate Assets be authorised to take all necessary steps to implement the making of the Order on the terms set out above.		published for public consultation (CAB 18). Following consultation, Cabinet is required to decide whether to proceed with the revocation of the scheme.	the Chamber during consideration of this item.
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CAB 42 5.9.11 Open Key Decisions Yes Call-in to apply Yes Implementation Date 13 September 2011	<u>YOUTH HOMELESSNESS STRATEGY REVIEW AND UPDATE 2011-2013</u> It was agreed that the Youth Homelessness Strategy Review and Update of the Youth Homelessness Strategy be approved, with continuing work on the process through which locations can be identified for supported housing use.	To not amend the report's recommendation.	The current Youth Homelessness Strategy was adopted by the Council in October 2008 for a period of 3 years. Youth homelessness remains a significant issue for the District, and it is therefore appropriate to update the Strategy to reflect current policy and funding factors.	

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<p>CAB 43 5.9.11 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 13 September 2011</p>	<p><u>DOVER'S OLYMPIC AND PARALYMPIC CELEBRATION ARRANGEMENTS</u></p> <p>It was agreed:</p> <p>(a) That the organisational and governance arrangements be approved.</p> <p>(b) That the Portfolio Holder for Community, Housing and Youth be appointed to the Dover District Council Olympics Co-ordinating Group.</p> <p>(c) That the Portfolio Holder for Access and Property Management be appointed to the Transport Sub-Group.</p> <p>(d) That the Portfolio Holder for Skills, Training and External Relations be appointed to the Community Engagement Sub-Group.</p> <p>(e) That the need for external funding and sponsorship, to be secured by the end of 2011, be approved in order that the world-class concept may be designed and successfully delivered.</p> <p>(f) That the Chief Executive be authorised to enter into negotiations with potential funding and sponsorship 'partners' and, acting in consultation with the Portfolio Holder for Community, Housing and Youth, to approve the Council entering into any necessary legal agreements with regard to both the funding of Dover's Olympic Torch Relay Evening Celebration Arrangements and in connection with the Olympic arrangements generally.</p>	<p>None.</p>	<p>Dover is one of the official hosts for the Olympic Torch Relay, and will be hosting an evening celebration on 18 July 2012.</p> <p>Cabinet is asked to approve the project planning arrangements and commitment of resources for the event.</p>	

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<p>CAB 44 5.9.11 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 13 September 2011</p>	<p><u>PROPERTY LEVEL FLOOD PROTECTION</u></p> <p>It was agreed:</p> <p>(a) That the fully grant-funded flood defence project for properties identified at risk in Dover be approved.</p> <p>(b) That the project be included within the Medium Term Capital Plan.</p>	None.	Following a Surface Water Management Plan, Dover District Council has been awarded funding by the Environment Agency to provide flood protection for a number of properties in Dover.	

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<p>CAB 45 5.9.11 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date</p>	<p><u>COMMENTS ON SHEPWAY CORE STRATEGY SUBMISSION VERSION</u></p> <p>It was agreed that Shepway District Council be advised of the Council's views as follows:</p> <p>(a) That the proposals on Green Infrastructure contained in the Shepway Core Strategy Submission Document be approved.</p> <p>(b) That a concern be raised regarding the potential impact of the Strategy's development proposals on Dover District's water resources, with additional details provided within the Water Cycle</p>	None.	Shepway District Council is seeking views on its Local Development Framework Core Strategy document. Representations must be made by 23 September 2011, and provide an opportunity for	

13 September 2011	Report to confirm that there would be little or no impact on neighbouring authorities and their plans for growth.		the Council to comment on cross-boundary issues.	
	(c) That Policy CSD10 entitled Implementation Strategy should be re-drafted to exclude any reference to neighbouring authorities in monitoring and assisting with the delivery of the Shepway Core Strategy.			

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CAB 46 5.9.11 Open Key Decisions No Call-in to apply Yes Implementation Date 13 September 2011	<u>PERFORMANCE REPORT – 1ST QUARTER 2011/12</u> It was agreed that the Council's Performance Report and Actions for the 1 st Quarter 2011/12 be noted.	None.	The Performance Report is the cornerstone of the Council's performance management framework, and is key to the monitoring of progress towards achieving the Council's aims and objectives.	

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CAB 47 5.9.11 Open	<u>DECISIONS TAKEN BETWEEN CABINET MEETINGS</u> It was agreed that Decision Notices U04 (The Council's response to Kent	None.	To note the decisions taken by the Portfolio	

<p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 13 September 2011</p>	<p>County Council's consultation on the Kent Minerals and Waste Development Framework) and U05 (Amendment of the Scheme of Officer Delegations to authorise the Director of Community and Development and the Head of Development Management to negotiate and enter into Planning Performance Agreements) be received and noted.</p>		<p>Holder for Environment, Waste & Planning and the Leader of the Council pursuant to paragraph 13 of Section 3C of Part 3 (Responsibility for Executive Functions) and paragraph 12(2) of Section 6A of Part 3 (Scheme of Officer Delegations) of the Constitution.</p>	
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<p>CAB 48 5.9.11 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date Immediate</p>	<p><u>EXCLUSION OF THE PRESS AND PUBLIC</u></p> <p>That, in accordance with the provisions of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the press and the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A of the 1972 Act.</p>	<p>None.</p>		

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CAB 49 5.9.11 Exempt Key Decisions Yes Call-in to apply Yes Implementation Date 13 September 2011	<u>DECISIONS TAKEN BETWEEN CABINET MEETINGS</u> It was agreed that Decision Notices U03 (The sale of St Nicholas House, Ash) and U06 (Acquisition of Fanum House, Russell Street, Dover) be received and noted.	None.	To note the decisions taken by the Portfolio Holder for Access & Property Management pursuant to paragraph 13 of Section 3C of Part 3 (Responsibility for Executive Functions) of the Constitution.	

The meeting ended at 12.35 pm