



COMMEMORATIVE BENCH

Application for the purchase and installation of
a commemorative bench in the Dover District

PLEASE READ THE CONDITIONS ON THE REVERSE OF
THIS FORM BEFORE COMPLETING IN **BLOCK CAPITALS**

Name of applicant:

Address:

.....

.....

Telephone: Home: Work: Mobile:

Where would you like the bench situated?

.....

Inscription:

.....

Inscription type: Engraved into wood Engraved Plaque

Type of plaque: Brass Stainless Steel

Size inscription (not applicable to plaques) $\frac{3}{4}$ inch 1 inch 1½ inch 2 inch
(Please refer to attached pages on cost associated with the supply & installation) All costs exclusive
of VAT.

The Council uses the York Bench for its durability and value for money.

I hereby apply for the installation of a commemorative bench in accordance with the conditions stated
over leaf.

SIGNED: **DATE:**

Please send this application to:
Property Services
Dover District Council
White Cliffs Business Park
Dover
Kent
CT16 3PJ

CONDITIONS

1. Applications for the supply and installation of commemorative benches will only be approved after the suitability of available sites has been assessed to the satisfaction of Director of Property, Leisure & Waste Management having consulted with the applicant, landowner, the Highways agency and any other relevant organisation. This service is only able to site benches on Dover District Council owned or managed land.
2. All maintenance of commemorative benches will be the responsibility of the purchaser. Should the bench become damaged efforts will be made to establish contact before it is removed and the Council shall not be obliged to fund its replacement.
3. The Council accepts no responsibility for the theft of any bench save that the Council shall endeavour to report any incident of theft to the Police and will assist in any criminal proceedings, which may thereafter ensue.
4. The Council will confirm total costs prior to placing any order.
5. The Council reserves the right to refuse any application.

If you have any questions regarding this application form please call Property Services on Tel: 01304 872394.