



APPLICATION FOR A JOINT DRIVER'S LICENCE

LICENCE NO: LN/

1	MR/MRS/MISS/MS		
	SURNAME:		
	FORENAMES:		
	DATE OF BIRTH:	N.I. NUMBER:	
	ADDRESS:		
	POST CODE:		TELEPHONE:
2	Present occupation and date of commencement:		
	Name and address of employer:		
	Normal working hours:		
	If employed on work other than driving a hackney carriage/private hire vehicle, what are your normal working hours in that employment?		
3	If you are now unemployed give name and address of last employer and nature of employment:		
4	Is the driver's licence required for the purpose of following whole-time employment as a hackney carriage/private hire driver?		
5	Have you previously been issued with a hackney carriage or private hire vehicle driver's licence? If so, state when and by which Authority:	Badge No:	
6	Have you ever been refused a licence to drive a hackney carriage or private hire vehicle? If so, state when and by which Authority:		
7	For how many years have you had a full licence to drive a motorcar? <u>Your current DRIVING LICENCE must accompany this application</u>	Years	Months
		Driver No:	
		Issue Date:	
		Expiry Date:	

8	In the three years immediately preceding the date of this application have you been convicted of any <u>traffic</u> offence? If so, state the nature of the offence, when and where convicted and the penalty imposed:	Yes <input type="checkbox"/> No <input type="checkbox"/> Date Court Penalty
9	Have you ever been convicted of any <u>other</u> offence? If so, state the nature of the offence, when and where convicted and the penalty imposed. (You are required to disclose "spent" convictions as defined in the Rehabilitation of Offenders Act 1974)	Yes <input type="checkbox"/> No <input type="checkbox"/> Date Court Penalty
10	Name and address of the hackney carriage/private hire proprietor for whom you drive or propose to drive:	
	Renewals Only I certify that the attached is a true photocopy of the applicants driving licence	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Proprietor's Signature:	
11	Operators licence number	

TO BE COMPLETED BY EVERY APPLICANT

I apply for a licence to act as a joint driver within the Dover District Council area and declare that to the best of my knowledge and belief the answers given above are true in every respect.

I give Dover District Council permission to make any such enquiries as may be required to verify my driving record.

DATA HELD BY THIS AUTHORITY WILL BE USED FOR CROSS SYSTEM AND CROSS AUTHORITY COMPARISON PURPOSES FOR THE PREVENTION AND DETECTION OF FRAUD.

SIGNATURE: _____

DATE: _____

NOTE: If any person knowingly or recklessly makes a false statement or omits any material particular in giving the foregoing information he shall be guilty of an offence under Section 57(3) of the Local Government (Miscellaneous Provisions) Act 1976, and shall be liable on summary conviction to a fine not exceeding five hundred pounds.

FOR OFFICIAL USE ONLY

FEE	£	Badge Deposit	£	REC NO.		Driving Licence		DSA TEST	
Medical Cert		Birth Cert							

Receiving Officer's Signature:

Date of receipt of application:

NOTES ON LICENSING OF HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS

1. QUALIFICATIONS

The applicant must have held a full licence to drive a motorcar for a minimum period of 12 months and must be intending to work as a hackney carriage/private hire driver. The Council are required to be satisfied that the applicant is a fit and proper person to hold a driver's licence.

2. REHABILITATION OF OFFENDERS

The Rehabilitation of Offenders Act does not apply to hackney carriage/ private hire drivers and so an applicant must disclose ALL convictions.

3. Supporting Documentation

All new applicants will be required to produce a birth certificate& driving licence (paper and photocard). Application for renewals will be required to produce their current driving licence (paper and photocard).

4. FEES ETC

Please refer to enclosed fees and charges.

5. IDENTITY CARD

New applicants must pay a deposit for the identity card issued. Please refer to enclosed fees and charges.

Photographs for your identity card will be taken at the time of issue by the Licensing Officer. The identity card remains the property of the Council and must be returned when the licence is surrendered, revoked or expired and not renewed. The deposit will be refunded, by cheque following the return of the card.

The person to whom this licence is granted shall at all times when acting in accordance with this licence and must wear the identity card issued by the Council in such position and manner as to be plainly and distinctly visible.

6. KNOWLEDGE OF THE AREA

New applicants will be required to pass a test of their knowledge of street locations within the licensed area. The test will normally be conducted by the Licensing Officer whose decision is final.

7. DRIVER RECORD CHECKS

The Council may from time to time make additional enquiries with DVLA in respect of a drivers record of driving. By making an application the applicant is agreeing to such checks being made. The cost of any additional checks will be met by the Council.

8. DRIVING STANDARDS AGENCY

New applicants are required to obtain a pass certificate from taking the Private Hire and Hackney Driving Test administered by the Driving Standards Agency.

9. **MEDICAL CERTIFICATE**

Applicants must produce a certificate from a registered Medical Practitioner in prescribed form certifying their fitness to act as a hackney carriage/private hire driver:-

- (i) upon initial application;
- (ii) every 5 years thereafter;
- (iii) every 3 years after attaining the age of 56 years;
- (iv) every 12 months after attaining the age of 65 years.

The form of certificate will be supplied on request.

The applicant is responsible for payment of any fee charged by his Doctor.

YOU ARE ADVISED NOT TO ARRANGE FOR A MEDICAL EXAMINATION UNTIL YOU HAVE SATISFIED THE LICENSING OFFICER WITH REGARD TO OTHER REQUIREMENTS.

The Council may require that the applicant should submit to an intermediate examination by a Medical Practitioner selected by the Council in which case the Council will assume responsibility for any fee charged.

10. **PERIOD OF LICENCE**

A licence shall be in force from the time it is taken out until the expiration of the period of twelve Month or thirty-six months beginning with the first day of the month in which it is taken out.

11. **BYELAWS**

Hackney carriage byelaws are in force in the controlled district of the Dover District Council. They impose requirements in addition to the main legislation. Copies may be obtained from the Licensing Section. A small charge may be made.

12. **RENEWALS**

Applicants for renewal of joint hackney carriage and private hire drivers licences who are working for a company may provide a photocopy of their DVLA drivers licence and photocard that has been certified by the holder of the operators licence as being a true copy. **Individual driver/operators cannot use this facility.**

13. **RIGHT OF APPEAL**

Any person aggrieved by the refusal of the Council to grant a licence to drive a hackney carriage and/or private hire vehicle may appeal to a Magistrates' Court. There is also a right of appeal against any conditions attached to the grant of a driver's licence.

Applications for licences are to be sent to the, Licensing Section, Dover District Council, White Cliffs Business Park, Dover, Kent CT16 3PJ (Telephone Dover 872295).