



Gazen Salts Parking Permit

SANDWICH

This permit is valid for use in the marked bays in the following car park:

Gazen Salts - P1

Persons eligible to purchase a permit:

- Persons working within the town walls
- All residents of Sandwich

Permit Cost:
£40 per annum incl. VAT

PARKING SERVICES

APPLICATION FORM

GAZEN SALTS PARKING PERMIT

Application is made for:-

Parking permit:

Vehicle Registration No:

Make/Model:

TOTAL

Renewal New Applicant Lost/Replacement Change of Vehicle

Business Applicant Resident Zone 1 Subsequent Vehicle

Enclosed is a cheque/postal order* payable to **Dover District Council** or
Please debit my MASTERCARD/VISA/SWITCH/DELTA*
account with the sum of:

My Credit/Debit Card number is:
Expiry date:

Name on Card (block capitals) Issue No.
Valid from:

*Please delete as appropriate

Full name:	
Address:	
Post Code:	Telephone Number:
I hereby agree to abide by the Conditions of Use as specified in the current Traffic Order.	
Signature:	Date:

Documents Required:

Please enclose a photocopy of, or bring with you, the following:-

- Vehicle registration document for the vehicle for which you wish to obtain the permit.
- Proof of employment/residence within the zone (e.g. Council Tax bill/rent book/utilities account or letter from employer)

Permit Available from:

By Post:- Parking Services, Dover Town Hall, Biggin Street, Dover,
Kent CT16 1HQ (this office is not open for personal callers)

In Person:- Sandwich Area Office, The Guildhall, Sandwich, Kent.
(Tuesday & Thursday 9.00am - 12.30pm and 1.30pm - 4.30pm)

Invoice required and/or VAT receipt required

For official use only:-

Car registration document checked	Proof of residence checked
Parking permit number issued:	Proof of employment
Amount paid:	Receipt number:
Date sent:	Code K4010 94507 PB035

GENERAL INFORMATION

All Dover District Council Car Parks in Sandwich are operated on a pay and display basis. Charges are applicable between 9.00am and 6.00pm, Monday to Saturday including Bank Holidays, in the Guildhall (P2), and Gazen Salts (P3) car parks, and between 9.00am to 6.00pm, Monday to Sunday including Bank Holidays for the Quay Car Park (P1). Parking is free from 6.00pm until 9.00am. Parking tickets can be purchased through the free period and are timed to commence at 9.00am.

Any enquiries relating to Penalty Charge Notices, Parking Permits or other parking matters can be made in person at the following office or telephone (01304) 872459.

- Sandwich Area Office, The Guildhall, Sandwich CT13 9AH
Office hours: Tuesday & Thursday 9.00am - 12.30pm
and 1.30pm - 4.30pm

Disabled Parking

Disabled Drivers may park up to three hours (not to exceed the Car Parks maximum waiting period) free of charge in pay and display areas providing a disabled persons badge and clock is displayed. Additional parking should be purchased from the machine. Most pay and display car parks have wide bays dedicated to disabled drivers.

Car Park Security

Closed Circuit Television (CCTV) is in operation in Dover, Deal and Sandwich and although proving successful in reducing the level of crime, no security system can guarantee total protection. Please ensure on leaving your vehicle that it is locked and all valuables are out of sight.

Dogs in vehicles

You are advised not to leave dogs in vehicles, unaccompanied, during hot weather. It is the policy of this Council to report incidents to the R.S.P.C.A.

Parking Enquiries (by post)

Parking Services, Dover Town Hall,
Biggin Street, Dover, Kent CT16 1HQ
(this office is not open for personal callers)

Telephone 01304 872459
Office Hours: 9.00am to 5.00pm Monday to Friday

www.dover.gov.uk/parking

Emergencies – Telephone 01304 821199

Please carefully read the conditions of use

CONDITIONS OF USE

Business/Resident Parking Permit

1. The permit is valid for a twelve-month period from the first of the month in which the permit is issued, except in the case of renewals.
2. A completed application form, verifying documents and fee is to be presented at the time of application or details of Company if wishing to pay by invoice.
3. Permits are only available for motor cars, motorcycles (with or without sidecar) and light vans not exceeding 3500 kgs. in weight.
4. If two registration numbers appear on the one permit, it must be safely secured to the windscreen of whichever vehicle is being used, as the permit is valid for use in one vehicle at any given time. Any Penalty Charge Notices issued for non-display will not be cancelled.
5. When the permit is in use, it must be clearly displayed on the inside surface of the front windscreen, so that it can easily be seen from the front of the vehicle at all times. In the case of a motorcycle or any vehicle without a windscreen the permit should be securely displayed on the front of the vehicle, facing forwards.
6. The permit can only be replaced in the case of loss, destruction, defacing or through a change of vehicle. An administrative charge of £5 is payable for a replacement permit.
7. Any contravention of the conditions of the Traffic Order (which is available for inspection during working hours at the Council's local offices) will render the permit invalid and the permit will be withdrawn.
8. The purchase of a permit does not guarantee the availability of a parking space.
9. Refunds will be given on surrender of a permit at the rate of one-twelfth of the annual cost for each complete calendar month remaining.