

For Office Use Only	Reception date	Notification No.
		TC/

NOTIFICATION OF PROPOSED TREE WORKS IN A CONSERVATION AREA

Town and Country Planning Act 1990 Section 211

Please read the notes on the reverse and complete the form in block letters; those sections marked (*) must be completed for your notification to be accepted.

1. Name and Address of Applicant *	2. Name and Address of Agent (if any)	3. Location of Tree and Ownership(if different from (1))
Tel	Tel	Tel
Mobile	Mobile	Mobile
Email	Email	Email

DETAILS OF PROPOSED WORKS * , please complete and refer to the plan overleaf to help identify the tree. If you propose works to more than one tree, please copy and complete the detail below and attach to this form.	
Tree * (Name or Number on Plan)	
Location * (As marked on plan)	
Proposed Work * (Please see notes below)	
Species, if known	

<i>Common Terms: the following, alone or in combination, describe most pruning operations</i>	
<i>Crown Lift</i>	<i>Removing smaller lower branches for access/light; please specify height (in metres) above ground is required for clearance.</i>
<i>Crown Thin</i>	<i>Removal of selected small branches in crown to reduce the canopy density; please specify % (the normal range is 10 – 15%, only exceptionally 20%).</i>
<i>Crown Reduce</i>	<i>Reduction of outer branch tips of crown to reduce overall size of tree. Please specify % (the normal range is 10 – 20%, 30% is often excessive and is only permitted in exceptional circumstances) or length (in metres).</i>
<i>Repollarding</i>	<i>Major reduction of a tree to a previously pruned height. New pollarding is normally considered poor practice and not permitted.</i>

Photographs may assist in explaining your proposals.

PLAN *	Please include a sketch plan to show the position of the tree(s)

Signature * (Applicant or Agent)*	Date *

- The submission of this notification gives six weeks notice to the Council of your intention to carry out the works specified
- The Council may require access at a reasonable time to inspect the tree(s)
- If the Council raises no objection to the proposals, they remain valid for two years
- The owner of a tree(s) is responsible for the care, maintenance and safety of all trees within his/her ownership
- A yearly inspection of trees is recommended. A climbing inspection may be required for larger or very mature trees.
- Proposed tree works should be the minimum required to alleviate any problems
- The Council can supply an advice leaflet on pruning deciduous trees
- All tree works should be carried out by competent persons working to current standards in arboriculture, in the interests of safety and tree care
- Unauthorised tree works may result in legal proceedings leading to substantial fines
- Where a tree is removed, with or without consent, the Council will in most cases require the planting of a replacement tree of appropriate species and size.
- It may help your notification to include a written specification detailing the work and the reasons for it, together with any current specialist reports.

Return this form to: Conservation Section,
Dover District Council,
White Cliffs Business Park
Dover CT16 3PJ