

**BACS Payments of Housing Benefit**

Housing Benefit is paid by BACS transfer directly into your bank account, meaning you will receive your payment more quickly. The payments you receive will be in your bank account as **cleared** funds on the Monday following payment. We have also introduced a second weekly BACS payment run, to pay more quickly any underpayments which may be due to you.

Please provide the information requested below, and return this form to :

Dover District Council  
Housing Benefits Section  
White Cliffs Business Park  
Dover  
Kent  
CT16 3PJ

Your Name:								
Your Address:								
Your telephone number:								
Name of Bank/Building Society:								
Address of Bank/Building Society:								
What name is the account in ? :								
Sort Code:								
Account Number:								
Roll Number (Building Society Accounts):								
<b>Signed:</b> .....					<b>Date:</b> .....			

**Unfortunately there are some accounts that we are not able to make payments into, such as Individual Savings Accounts (ISA'S), Post Office Card Accounts and some Savings Accounts.**

**If you close your account, or change bank accounts, please inform us of the change as quickly as possible, or your payments could be delayed.**