



Revenues  
White Cliffs Business Park  
Dover  
Kent CT16 3PF

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**LOCAL GOVERNMENT FINANCE ACT 1992**  
**Application for Discount Disregard from Council Tax**  
**On grounds that a resident is in prison**

Council Tax Reference Number .....

Applicant's Name .....  
(i.e. the name of the Council Tax payer)

Applicant's Address .....  
.....  
.....

Full name of the person in prison .....

Date of Birth and Prison Number .....

Name and address of prison  
.....  
.....  
.....

Sentence start and end dates .....

Number of people aged 18 or over still resident in the property .....

Signed ..... Dated .....

Please return this form as soon as possible to the Council Offices, Dover, District Council,  
White Cliffs Business Park, Dover, Kent CT16 3PF  
**You have a legal obligation to notify Dover District Council within 21 days if you are no longer, or were never eligible for a discount, once you have been notified of the assumption of entitlement. Failure to do so may result in a £50.00 penalty.**