

Housing Benefit and Council Tax Support Information required for students



To process your claim we need more information about your course, and evidence of any grant, loan or bursary you receive. Please tell us the following:

First name:

Last name:

Daytime phone number:

Email address:

Address:

Postcode:

Reference number
(if known):

The name of your college or university:

The name of your course and qualification:

Is your course full-time or part-time?

How long is your course?

What year of the course are you in?

What are the dates for this academic year?

From

to

Are you on a sandwich course?

Yes

No

Will you be on work experience this year?

Yes

No

If 'Yes', when will you be on work experience?

From

to

If you have a partner, do you live away from them while you are studying?

Yes

No

If 'Yes', what is your partner's address?

Postcode:

Where do you live during the summer holidays?

Postcode:

What are the names of all the grants, loans and bursaries you get, and how much are they?

Name of the grant, loan or bursary	Amount

Do you have a student loan available but have chosen not to take it? Yes No

If 'Yes, how much is available?

Proof we need

We need to see your award letter showing the breakdown of your grants, loans and bursaries (the Financial Assessment) as proof of your income.

Are you liable to pay Council Tax?

You may be able to get a discount or exemption on your Council Tax. Please see our website for more information and forms to apply.

Declaration

I confirm that the details given are correct and that I will notify you immediately of any changes to this information or to my circumstances. I understand that if I give information that is false this could lead to legal proceedings being taken against me.

Your signature: Date:

Once you have filled in this form and signed the declaration please return it to your Local Authority:

Canterbury City Council
Benefit Payments Service
Military Road
Canterbury, Kent
CT1 1YW
www.canterbury.gov.uk

Dover District Council
Benefit Payments Service
White Cliffs Business Park
Dover, Kent
CT16 3PJ
www.dover.gov.uk

Thanet District Council
Benefit Payments Service
PO Box 9, Cecil Street
Margate, Kent
CT9 1XZ
www.thanet.gov.uk