

**Dover ARMED FORCES COVENANT**  
**ACTION PLAN January 2019 –January 2020**



**1. EMPLOYMENT, EDUCATION AND SKILLS – Encourage local businesses and service providers to support the Armed Forces Covenant and the Armed Forces Community**

ACTIVITY	DESIRED OUTCOME	MEASURE	RESPONSIBILITY	PROGRESS
Encourage local service providers and groups to sign up to the Covenant	Increase understanding and improve support and opportunities for the Armed Forces community	6 number of new members signed up to the Covenant	MoD/SERFCA CCC Regeneration via Business Improvement District (BID)	
Encourage local businesses and organisations to achieve Employer Recognition Scheme Bronze award (and progress to Silver and Gold levels)	Awards achieved demonstrating commitment to improving support and opportunities for serving and ex-Armed Forces and their families	8 Awards achieved in district.	MoD	
Promote opportunities for training, employment, information and support for Armed Forces community	Armed Forces community have access to information and opportunities for employment and training	Progression to further training or employment related activities	RBLI JobCentrePlus SSAFA DDC	

**2. PROMOTION AND PUBLICITY – raise awareness of the Covenant among the public and the Armed Forces Community**

<b>ACTIVITY</b>	<b>DESIRED OUTCOME</b>	<b>MEASURE</b>	<b>RESPONSIBILITY</b>	<b>PROGRESS</b>
Annual publication of Covenant related achievements and progress made	Increased awareness amongst the general public of the Covenant aims and achievements	Statement of achievement published annually on DDC website	All partners to contribute information regarding their events and activities	
Talks offered at local barracks and to organisations about what the Covenant is.	Increased awareness amongst Armed Forces community of the Covenant aims and achievements	Armed Forces Network (Kent & Sussex) training sessions delivered	DDC to arrange for staff training have arranged staff training to be held on 17.1.19.	
Produce and distribute Covenant leaflet	Clear information re Covenant leaflet printed and available	Leaflet printed	DDC Covenant partners	
Promote opportunities for the Armed Forces Community to promote the Covenant		RBLI Veterans Health Information event RBLI LifeSkills Armed Forces Day Celebration		

**3. HEALTH & WELLBEING INCLUDING HOUSING - Support the Armed Forces Community by developing pathways, policies, information and signposting**

<b>ACTIVITY</b>	<b>DESIRED OUTCOME</b>	<b>MEASURE</b>	<b>RESPONSIBILITY</b>	<b>PROGRESS</b>
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Collate and analyse data to better understand the impact of changes in Service personnel numbers on the local infrastructure	Knowledge used and implications taken into consideration at a strategic planning level and as a result Armed Forces Community needs are better catered for	Data shared and analysed. Data and trends reported quarterly	Armed Force Network  Covenant partners - for sharing and updating each other and the Network	
SSAFA Continue to provide a hotdesk at CCC offices providing information and advice for Armed Forces personnel, Veterans and their families	AF's, Veterans and their families are able to access information regarding their emotional and financial support at a convenient location	Number of people supported by	SSAFA	
South East Forces Connect Armed Forces Services Champions Training to be made available across agencies to increase awareness of issues faced by Armed Forces communities	Service providers have a greater understanding and as a result are more sensitive to the needs of ex-service personnel.	X% of participants who receive training demonstrate a greater understanding of the issues faced by the Armed Forces community	Kent and Sussex Network	
Covenant lead to cascade relevant information re training, events, funding information etc	Covenant partners aware of opportunities	100% of information shared with partners	CCC & Covenant partners	

**4. RECOGNISE AND REMEMBER - acknowledge and highlight the sacrifices made by the Armed Forces Community**

*Significant events are commemorated and celebrated, and where possible encourage community participation:*

ACTIVITY	DESIRED OUTCOME	MEASURE	RESPONSIBILITY	PROGRESS
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Ceremonial events marked and publicised	Public are aware of and take part in ceremonial events	Events held with public in attendance	All Covenant partners support events however they can	
Work in partnership to celebrate Armed Forces Day	Public are aware of and take part in ceremonial events	Armed Forces Day celebrated and well attended	All partners	

<b>5. INTEGRATION – The Armed Forces community are engaged with the wider community</b>				
<b>ACTIVITY</b>	<b>DESIRED OUTCOME</b>	<b>MEASURE</b>	<b>RESPONSIBILITY</b>	<b>PROGRESS</b>
Armed Forces to support their local community via events and meetings	PWRR make a positive contribution to community events and services	6 events and services supported by Armed Forces	PWRR Covenant partners	
Promote Reserve opportunities	Increased awareness	Reserve opportunities promoted via website, social media and at events	Covenant partners SERFCA	
Promote and support recruitment and volunteering re Cadet Forces across the district	Increased number of volunteers and recruitment to Cadet Forces across the district	Cadet Forces promoted via website, social media and at events.	Covenant partners SERFCA	

**6. CROSS BORDER COMMUNICATION – Work with partner agencies and other Covenant partnerships to share best practice, support and develop the covenant**

ACTIVITY	DESIRED OUTCOME	MEASURE	RESPONSIBILITY	PROGRESS
Maintain contact with K&M CMP and other contacts via Covenant conferences and events and meetings	Contribution to and receipt of support and information across the county and wider, partner agencies etc	Representation at meetings. Inclusion in bids, plans etc.  Attendance at SERFCA	DDC K&M CMP	

**Abbreviations**

AFN	Armed Forces Network (NHS)
DDC	Dover District Council
C&C CCG	Canterbury & Coastal Clinical Commissioning Group
K&M CMP	Kent & Medway Civilian Military Partnership
PWRR	Princess of Wales Royal Regiment
SERFCA	South East Reserve Forces & Cadets Association
SSAFA	Soldiers, Sailors and Families Association
RBL	Royal British Legion
RBLI	Royal British Legion Industries