



DOVER COASTAL COMMUNITY TEAM

Minutes of meeting held at Dover District Council Offices
Wednesday 15 November 2017

In attendance:

Bill Fawcus	(BF)	Chairman
Kevin Charles	(KC)	Project Manager
Jeremy Cope	(JC)	River Dour Group
Terry Sutton	(TS)	Dover Society
Joanna Jones	(JJ)	Dover Arts Development
Brian Flood	(BFI)	Dover Transport Museum
Brin Hill	(BH)	Dover District Council
Diederik Smet	(DS)	Destination Dover
Dr Brian Philp	(BP)	Roman Painted House
John Angell	(JA)	Dover Town Team
Martina White	(MW)	Dover Big Local
Jon Iveson	(JI)	Dover Museum
Cllr Pam Brivio	(PB)	Dover District Council
Sue Jones	(SJ)	Dover Town Council
Allison Burton	(AB)	Dover Town Council
John Orchard	(JO)	Guest
Sandra Killick	(SK)	Minutes

1. Apologies for absence:

Stuart Jaenicke	Dover Maritime Skills Academy
Chris Valdus	The Land Trust
Jules Gomez	National Memorial to the Few
Cllr M J Holloway	Dover District Council
Ros Daniels	Dover Castle – English Heritage
Richard Haynes	Up on the Downs
Cllr Neil Rix	Dover Town Council

JO, attending as a guest, advised that have a background in regeneration/commercial properties. Feel Dover is magnificent opportunity and wanted to see if could help in any way.

2. Minutes of last meeting

It was agreed that the minutes of the previous meeting were a correct record.

3. Matters Arising

No bid received in respect of reserve funds, so extraordinary meeting was not called.

4. Election of New Chairperson

Chair should be elected on annual basis but this was missed last year. 1 nomination in respect of Pam Brivio has been received. There was a potential conflict with the Team's Terms of Reference since she had been attending the meetings as a Labour Councillor

At the Chair's invitation, PB confirmed that, if elected, she would hold the position as independent of her political affiliations. and supported all projects put forward to Coastal Communities Fund (CCF).

In a question raised by TS, BF advised that if group want PB to be chair then he would fully support decision since he knew that she was a great advocate and ambassador for Dover. If not then he would be happy to continue.

BP felt that PB was not impartial enough to take on role and would support BF to continue role as chair.

The Chair invited a vote on the following proposition:

DCCT believe that PB's former post on team as labour party representative does not preclude her now from standing as independent for the purpose of chairing the DCCT.

A vote was then made on the election of PB as Chair – 7 for / 1 against – BF handed over role of chair to PB.

5. Project Updates

KC had following updates from Dover Maritime Skills Academy and Battle of Britain Memorial:

- **Dover Maritime Skills Academy**
Received £400,000 from KCC Kent and Medway Local Government Fund to build a new Engineering Centre on former AC Wellard site. Hope to have project completed by June 2018.
- **Battle of Britain Memorial**
Currently refurbishing hunting lodge. Applied to Libor Fund for car park extension.
- **River Dour Project**
Working with Up on the Downs to move forward ideas on the river. Number of projects that could involve employment but not on scale to meet CCF requirements.
- **Dover Town Team**
The bid was unsuccessful due to questions over ownership of land and CCF was not entirely satisfied that everything had been tied up with KCC/DDC. Had not applied for planning permission so project was not spade ready. Partnership Agreement being set up.
- **Dover Museum**
Bronze Age Boat Trust has decided not to go forward with their bid for CCF as number of jobs would not have been sufficient. Will be meeting with one of the trustees, Christine Waterman, to look at applying for Lottery Funding.

Successfully submitted bid to Cabinet for refurbishment of air conditioning and heating system in Bronze Age Boat Gallery.

- **Roman Painted House**

PB asked where we are on options appraisal – JI said need to discuss Terms of Reference and where we are on RPH bid. BP advised that completed and delivered proposed project to KC 23 months ago. An application has not yet been completed and since the first proposal was circulated the bid has been revised.

BP confirmed that RPH Trust have adopted scheme and are in direct touch with CCF. Round 5 needs to be completed by Easter – we are at stage 1 for Expression of Interest. Bid comes in at £499,000, there is a problem with match funding and are looking at this. In a question raised on how long it would take to get to stage 2, BP advised that this would not take long as have architect and quantity surveyor lined up.

BH said that all projects to CCF need partnership working and endorsement. MW felt for such a project to be endorsed, need much more information and accurate reflection of where trust is now. If anyone outside trust has comments, are they willing to sit down with partners and talk these through. BP advised that have 11 pages of information which includes costings, there are 3 parts to project:

- 1 – Refurbishment of building
- 2 – Updating of display casing
- 3 – Educational element outside and excavation element

BP will circulate information to the team when receive addresses from KC. Have tested changing entrance to Market Square location but this has never worked.

JI felt that may have tested new entrance but reason this has not worked is due to the fact that there is no entrance to the building from the Market Square at the moment and felt it would be better for people to access the building by passing the excavation area. DS said need to take into account access to other projects. PB felt an options appraisal was still needed on viability of project

BP advised that have received visitors from many different countries this year. Have had two Chinese delegations this year and they will be coming next year. Will be holding a special open day for residents in 2018.

- **Dover Transport Museum**

Have made progress in establishing ourselves as being significant attraction in town which proven by number of visitors this year (10,000+). We have gone as far as we can being run by volunteers and need to be sustainable. Over next 12 months will be tackling issues of governance as will need to be better managed/governed than we are currently if want to look at employing staff. Hope to apply to Resilient Heritage Fund in around 12-18 months.

Received £3,500 from KCC and are installing drop ceiling into café area and new flooring. Will be building a bit more exhibition space this winter.

- **Chalk Up**

Nearly at half way point of project. Although project secured funding from other sources, project would not have developed without CCF. Due to have website in January and plaques have been designed and will be going up on each building.

- **Destination Dover**

Working with DDC on visitor survey, when get results will share information.

6. **Any Other Business**

KC advised that two consultation events are being held in Dover Library on the proposed Commonwealth War Memorial on the Western Heights.

BF thanked everyone for support over last 2 years. TS thanked BF for all done on behalf of DCCT.

7. **Date of next meeting**

Early January 2018 – date to be confirmed.