



## DOVER COASTAL COMMUNITY TEAM

Minutes of meeting held at Dover District Council Offices  
Monday 4 September 2017

### In attendance:

Bill Fawcus	(BF)	Chairman
Allison Burton	(AB)	Dover Town Council
Ros Daniels	(RD)	Dover Castle – English Heritage
Martina White	(MW)	Dover Big Local
Cllr Pam Brivio	(PB)	Dover District Council
Terry Sutton	(TS)	Dover Society
Brian Flood	(BFI)	Dover Transport Museum
Diederik Smet	(DS)	Destination Dover
Neil Rix	(NR)	Dover Town Council
Dr Brian Philp	(BP)	Roman Painted House
Stuart Jaenicke	(JS)	Dover Maritime Skills Academy
Jon Iveson	(JI)	Dover Museum
Chris Valdus	(CV)	Fort Burgoyne
Cllr Keith Morris	(KM)	Dover District Council
Neil Wiggins	(NW)	Dover Town Team
Sandra Killick	(SK)	Minutes

### 1. Apologies for absence:

Alistair Gould	The Bay Trust
Jeremy Cope	River Dour Group
John Angell	Dover Town Team
Kevin Charles	Project Manager
Glynis Farthing	Guston Parish Council
Joanna Jones	Dover Arts Development
Richard Christian	Port of Dover
Simon Crowley	Dover Town Team
Jules Gomez	National Memorial to the Few

### 2. Minutes of last meeting

It was agreed that the minutes of the previous meeting were a correct record.

### 3. Matters Arising

Item 6 Roman Painted House update – AB had requested reserved budget of £3800 to do an options appraisal for RPH. Following the meeting BF had checked the Terms of Reference and confirmed the need of 5 days written notice to all members for a decision of this nature. He had advised AB of this and requested that she should submit formal bid. AB felt that DDC, as

land owners, should submit the formal bid and JI will be doing this. BP felt that the bid should come from RPH Trust

#### 4. Project Updates for Local Economic Plan

BF proposed to hold next meeting in about 2 months but in meantime need information from those expected to go to round 5 so that the Economic Plan can be updated.

#### 5. Feedback on Round 4 bids / Projects for Round 5

- **Dover Town Team**

Bid was put in for round 4 funding which met criteria for jobs, regeneration and revitalising public space but was not accepted because lacked actual planning permission and projects really needed to be 'spade ready'.

Continuing to look at and develop project further. Will look at ways for funding elsewhere and submitting similar project for round 5 with planning permission.

- **Fort Burgoyne**

With development of barracks at Connaught are looking at project activity on west wing battery element. Looking at mixed usage of fort and application to HLF in about September 2018 – will be talking to HLF about this. BF advised that anything in writing regarding project could be circulated prior to next meeting.

- **Dover Museum**

Bronze Age Boat Gallery was the subject of bid and trustees have agreed to go down different path and apply to HLF instead of Coastal Communities Fund.

- **Dover Maritime Skills Academy**

Survival Centre completed a year ago. Recently acquired AC Wellard site and looking at converting to move the Fire Safety Centre to this site. Looking at vocational training focussing on working with schools and colleges which will lead to them coming into centre to actively see the kind of training they would have to do and give them a better insight. Plans have gone in for change of use of site, half the site would be an engineering workshop for general and marine engineering. Want to get 16+ age group in to do pre-cadetship if interested in career at sea. Hope that site will be ready in June 2018.

- **Roman Painted House**

Just completed 40 years of opening and has been a good year. Average bids for Coastal Communities Fund for round 3 was £650,000 and round 4 £758,000 - 93% of these had match funding of around 60%.

RPH scheme is pitched at £500,000 and is very likely to succeed. Scheme has 3 key elements including major refurbishment of outside and inside of building, extending new education element plus an excavation element. Not going to move entrance to back of building as has been suggested. Scheme is ready for stage 1 of process but may need some funds for stage 2 and might ask CCT for assistance.

BP to forward updated plans. BP advised that KC has artwork which was provided with original project plan in early 2016.

PB raised concerns about remaining with access to building from New Street as does lends itself to be linked to Market Square. BP advised that 80% of visitors come via York Street and system we have and use works.

SJ thought in light of development in Dover would be good to tap into this element as there could be potential footfall into RPH from the new development.

MW suggested have two access points that take people to one area inside RPH building for registration/welcome.

NR raised a question regarding number of volunteers needed to man the site and BP confirmed that usually on a day when open for 7 hrs then three volunteers is sufficient but this needs to be increased if have groups of 20-30+. Have had several 1000 visitors this year.

BF said that RPH is important site to draw people into the Market Square from the new development and seafront.

AB said that RPH is pivotal to draw from DTIZ and to encourage people to invest in properties in town centre. The bid for the reserved budget of £3800 was for an options appraisal by an independent body to commission a piece of work and make recommendations. This reserved budget would be match funded by Dover Town Council. It was felt, as mentioned under item 2, that DDC as the land owner should apply for this reserved budget and JI to draw up bid for CCT to consider.

BP advised that RPH Trustees have approved the scheme he has put forward.

- **Dover Transport Museum**

Little too early to say if any suitable project for round 5. Pretty much reached end of road for museum being run solely by volunteers. Submitted Expression of Interest to HLF to fund options appraisal and was considered to be worthy of support. Have a meeting with consultant tomorrow.

- **Dover Big Local**

Big Local and River Dour Partnership continuing to put together a project but is unlikely to meet job creation requirement to move forward on CCF bid. Will continue to work on it and strengthening partnership but will be looking elsewhere for funding.

There has been no progress on Lorne Road pond, partly due to not being able to firm up specialist to look at project.

- **Tudor Coast**

Keen to look at Deal element of this project as does fit requirement for jobs element on economic return. Will be assessing this project through Deal & Sandwich CCT.

- **Destination Dover**

Visitor surveys are being done in Dover, Deal and Sandwich. These have been on-going since mid-end of July and will continue through to early October. Results of the surveys will be made available.

**6. Any Other Business**

BF advised that the Team's Terms of Reference call for a regular process of electing/re-electing the chairman. This would be on the agenda for the next meeting.

**7. Date of next meeting**

Wednesday 15 November 2017 at 3.00pm – venue to be confirmed.

BF advised that if in the meantime a bid is submitted for use of reserved funds will circulate and may call extraordinary meeting.