

COVID Secure – Health & Safety Procedure

Dover District Council have followed the necessary guidance and health and safety advice in order to allow the Community Caretaker stores to re-open safely during the Covid-19 pandemic.

Dover District Council have put in place cleaning procedures for any equipment accessible through the Community Caretaker Scheme and have provided the appropriate cleaning equipment to do this.

The following steps have been taken to ensure your own safety, and the safety of others around you:

1. To gain access to your local Community Store, volunteers must ensure they have signed up to the Dover District Council Community Caretaker Scheme online, as well as signing the Community Caretaker waver.
<https://www.dover.gov.uk/Community/Community-Caretakers.aspx>
2. Before you are given access to any Community Store, volunteers must ensure they have registered their project online and completed any additional documentation that is required.
3. When entering any Community Store, volunteers must ensure they use the hand sanitiser provided in each store before any equipment is handled.
4. Alongside optional personal protective equipment (PPE). Disposable gloves are available in each Community Store and must be used throughout the delivery of any project.
5. All equipment used must be disinfected after every use once returned to any Community Store. Volunteers must do this with anti-bacterial wipes located in each Community Store.
6. Please use the bin provided in the store to dispose of PPE. This will be emptied regularly by a member of staff.
7. Regular checks will be carried out on each store by Dover District Council staff to restock PPE and sanitize equipment.
8. Equipment will be left unused for a minimum of 2 days after each use to help limit the spread of any infection.

If you enter a store and find there is not adequate PPE, please contact Dover District Council on community@dover.gov.uk