

# Fees and Charges 2021/22

				2021/22
	Detail	Narrative	Set by Govt? Y/N	Charges inc VAT (where applicable)
1	General	Building Regulations general enquires	N	£73.40
2	General	Solicitors enquiries & other specialist advice	N	£36.70
3	General	Fees for Building Regulations Fee Earning Work as defined by Building (Local Authority Charges) Regulations 2010. Copy of charges scheme available in Building Control - fees sheets available on internet	N	<a href="https://www.dover.gov.uk/Planning/Building-Control/Apply/Fees-Charges.aspx">https://www.dover.gov.uk/Planning/Building-Control/Apply/Fees-Charges.aspx</a>
4	General	Administration/professional charges for dealing with dangerous structures	N	£73.40

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5	Garages	Standard garages to Council tenants per week where the garage location is very closely connected to the house location.	N	£15.00
6	Garages	Standard garages to Non-Council tenants per week	N	£15.00
7	Garages	Garage Plots (per annum)	N	£161.50
8	Garages let at full market rent	The Gateway, Dover	N	£21.90
9	Garages let at full market rent	Dover Town Area (Harold St, Godwyne Close, Pencester)	N	£19.30

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28	Port Health/Food safety	Unsound Food Examination: Not exceeding 1 metric tonne	N	£127	Plus disposal charge
29	Port Health/Food safety	Unsound Food Examination: Exceeding 1 metric tonne	N	£238	Plus disposal charge
30	Port Health	Ship Sanitation Certificate	Y	Fees between £105 and £690 varies depending on tonnage and passenger capacity and £75 for an Extension	Set Nationally

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31	Port Health	Ship Sanitation: Referral Inspection	N	£106	Referral Inspection
32	Port Health	The Plastic Kitchenware (Conditions on Imports from China) (England) Regulations 2011	N	£56	Documentary Check
33	Port Health	The Plastic Kitchenware (Conditions on Imports from China) (England) Regulations 2011	N		
34	Port Health	The Plastic Kitchenware (Conditions on Imports from China) (England) Regulations 2011	N	£127	Sampling Check plus Courier, plus Analyst Fees

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35	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	N	£47	Endorsement of Cert up to 5 certs
36	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	N	£63	6-10 certs
37	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	N	£80	11-20 certs
38	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	N	£87	21+certs
39	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	N	£21	Bilateral Agreements Cert for up to 5 certs
40	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	N	£37	6-10 certs

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41	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	N	£47	11-20 certs
42	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	N	£58	21+ certs
43	Port Health	Organic Products (import from Third Countries Regulations 2003)	Y	£45	Set Nationally
44	Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008 - Formal Verification/Movement Control Notice	N	£64.00	Formal Verification/Movement Control Notice

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	Detail	Narrative	Set by Govt? Y/N	Charges inc VAT (where applicable)	units / comments
45	Port Health	Imported food control - Article 27 (1) and 54 (5) of Regulation 882/2004 - Non-compliance Fee	N	£128	Non-compliance Fee
46	Port Health	Imported food control -Article 27 (1) and 54 (5) of Regulation 882/2004 - Late notification Fee	N	£50	Late notification Fee
47	Port Health	Article 27 (1) and 54 (5) of Regulation 882/2004 - Supervising Destruction/Re-export Fee	N	£111	Supervising Destruction/Re-export Fee

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48	Port Health	Water Samples on board Vessels	N	£127 first sample. Each further bacteriological sample £25.92, Legionella £54.21, Chemical in accordance with lab fees	A set fee will be charged for first sample and all additional samples taken will be charged as outlined.
49	Food Safety	NFHRS Re-vist	N	£170	Set Fee for requested NFHRS re- visit



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50	Port Health	Export Certificates	N	£68 minimum for first 2 hours and then additional £32 per hour or part thereof.	
51	Dog Control	Removal of stray dogs to kennels or direct to owner	Y	£30	
52	Dog Control	Out of hours Dog Collection	N	£60	
53	Dog Control	Kennelling/admin/transportation fee per calendar day (up to a maximum of seven days)	N	£20.00	

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54	Dog control	Microchipping fee	N	£10.00	

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55	Private Water Supplies	Risk Assessment	Y	£500	
56	Private Water Supplies	Sampling	Y	£100	
57	Private Water Supplies	Investigation	Y	£100	
58	Private Water Supplies	Granting an Authorisation	Y	£100	
59	Private Water Supplies	Analysing a Sample under Reg 10	Y	£25	
60	Private Water Supplies	Analysing a sample (Check Monitoring)	Y	£100	

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	Detail	Narrative	Set by Govt? Y/N	Charges inc VAT (where applicable)	units / comments
61	Private Water Supplies	Analysing a Sample (Audit monitoring)	Y	£500	
62	Contaminated Land Enquiry	Up to 250m distance	N	£65	
63	Contaminated Land Enquiry	Up to 500m distance	N		
64	Environmental Protection Act 1990 - Air Pollution	Initial Application Fee (Standard)	Y		
65	Environmental Protection Act 1990 - Air Pollution	Substantial Changes Fee (Standard) including partial transfer and surrender fees for LA-IPPC	Y		
66	Environmental Protection Act 1990 - Air Pollution	Substantial Changes Fee (Sections 10 and 11)	Y		
67	Environmental Protection Act 1990 - Air Pollution	Annual Subsistence Charge (Standard)	Y		
68	Public Health funerals	Officers admin fees in arranging funeral.	N	Maximum of £500	

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10	Deal Pier Fishing	Day Ticket (Summer) 08:00 to 21:00 hrs April-November, adult	N	£6.40
11	Deal Pier Fishing	Day Ticket (Summer) 08:00 to 21:00 hrs April-November, concessions (unemployed, senior citizens, disabled and students (including under 16's))	N	£3.20
12	Deal Pier Fishing	Day ticket (Winter) 08:00 to 16:00 hrs December to March adult	N	£5.00
13	Deal Pier Fishing	Day Ticket (Winter) 08:00 to 16:00 hrs December-March concessions (unemployed, senior citizens, disabled and students (including under 16's))	N	£2.50
14	Deal Pier Fishing	Night Time ( summer designated evenings) (21:00 to 08:00 hrs) - adult	N	£9.20
15	Deal Pier Fishing	Night Time( summer designated evenings) (21:00 to 08:00 hrs) - concessions (unemployed, senior citizens, disabled and students (including under 16's))	N	£5.20

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	Detail	Narrative	Set by Govt? Y/N	Charges inc VAT (where applicable)
16	Beach Plot Charges	Walmer Plot	N	£359.00
17	Beach Plot Charges	Deal/Walmer commercial plot	N	£165.00
18	Beach Huts	The Endeavour Centre - Daily	N	£37.00
19	Sandwich Quay	Short Stay Moorings per day (maximum 28 days)	N	£11.10

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	Detail	Narrative	Set by Govt? Y/N	Charges inc VAT (where applicable)
20	Filming on DDC land	Fee - per day	N	£910.00
21	Filming on DDC land	Fee - per hour	N	£158.00
22	Statutory Street Naming and Numbering	Registering a New Property Address	N	£150.00
23	Statutory Street Naming and Numbering	New Street or Building Comprising 2-10 units	N	£310.00
24	Statutory Street Naming and Numbering	New Street or Building Comprising 11-20 units	N	£495.00
25	Statutory Street Naming and Numbering	New Street or Building Comprising 21 + units	N	£495.00
26	Statutory Street Naming and Numbering	Changing Street Name	N	£650

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	<b>Detail</b>	<b>Narrative</b>	<b>Set by Govt? Y/N</b>	<b>Charges inc VAT (where applicable)</b>
27	Non Statutory Street Naming and Numbering	Administration Fee for undertaking Non Statutory Function Street Naming and Numbering per hour	N	£73.40



## Fees and Charges 2021/22

			2021/22	2021/22	2021/22	2021/22	2021/22
	Detail	Narrative	Amount of penalty if paid within 15 days	Units / comments	Proposed Full amount of penalty - 14 days	Units / comments	Maximum penalty on conviction
69	S48 Anti-Social Behaviour, Crime & Policing Act 2014	Failure to comply with a Community Protection Notice	Standard default levels as laid down in legislation.		£100		£2500 in the case of an individual, unlimited in the case of a body
70	S33 Environmental Protection Act 1990	Fixed penalty notice for fly-tipping			£400		Unlimited fine & or 5 years imprisonment.
71	S34 Environmental Protection Act 90	Failure to produce waste documents			£300		Unlimited on indictment, £5000 on summary
72	S5 Control of Pollution (amendment) Act 1989	Failure to produce authority to transport waste			£300		£5,000
73	s47 Environmental Protection Act '90	Failure to comply with a waste receptacles notice (commercial)			£100		£1,000
74	s46 Environmental Protection Act 1990	Failure to comply with a waste receptacles notice (domestic)			£60	Paid within 28 days	Recoverable as a civil debt

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	Detail	Narrative	Amount of penalty if paid within 15 days	Units / comments	Proposed Full amount of penalty - 14 days	Units / comments	Maximum penalty on conviction
75	S7 Health Act 2006	Smoking in a smoke free premises or vehicle	£30	Paid within 15 days	£50	Paid within 29 days	£200
76	S7 Health Act 2006	Smoking in a vehicle with a person under the age of 18 present.	£30		£50		£200
77	S6 Health Act 2006	Failure to display no smoking signs in smoke free premises or vehicles	£150		£200		£1,000
78	S4 Noise Act 1996	Noise from dwellings exceeding the permitted level (defined in the Act)	Standard default levels as laid down in legislation.		£100	Standard default levels as laid down in legislation.	£1,000
79	S4A Noise Act 1996	Noise from licensed premises exceeding the permitted level (defined in the Act)			£500		£5,000
80	S6 Clean Neighbourhoods & Env Act 2005	Nuisance Parking (exposing vehicles for sale on a road or repairing vehicles on a road)			£100		£2,500
81	S.88(1) Environmental Protection Act 1990	Litter	£75.00	Level stays at £75 if paid within 14 days. Increases to £100 after.	£100	Level stays at £75 if paid within 14 days. Increases to £100 after.	£2,500
82	Sch. 3A para 7. EPA '90	Unauthorised distribution of literature on designated land			£75		£2,500
83	S.43 Anti-Social Behaviour Act 2003	Graffiti and fly posting			£75		£2,500

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	Detail	Narrative	Amount of penalty if paid within 15 days	Units / comments	Proposed Full amount of penalty - 14 days	Units / comments	Maximum penalty on conviction
84	The Littering from vehicles outside London (keepers: civil penalties) Regs 2018. S 87 & 88 EPA '90	Littering from a vehicle	Standard default levels as laid down in legislation.		£75	Standard default levels as laid down in legislation.	FPN amount doubles to £150 after 28 day payment period & becomes recoverable as a civil debt with any additional recovery fees.
85	S34 Environmental Protection Act 90	Failure to Fulfil Householders Duty of Care			£200		Unlimited on indictment, £5000 on summary
86	S.2A Refuse Disposal (Amenity) Act 1978	Abandoning a vehicle			£200		£2,500
87	S.73 CNEA '05	Failure to nominate key holder (within an alarm notification area) or to notify the LA in writing of nominated key holder's details			£75		£1,000
88	S.3 Dogs (Fouling of Land) Act 1996	Failure to remove dog faeces forthwith	Legislation still in force but fouling now dealt with under Public Spaces Protection Orders. May be reintroduced if PSPOs rescinded or not renewed.				

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	Detail	Narrative	Amount of penalty if paid within 15 days	Units / comments	Proposed Full amount of penalty - 14 days	Units / comments	Maximum penalty on conviction
89	The Public Space Protection Order (Dover District Council) 2018	Failure to comply with Public Space Protection Order	£75	Level stays at £75 if paid within 14 days. Increases to £100 after.	£100	Level stays at £75 if paid within 14 days. Increases to £100 after.	£1,000

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90	General	Adults	N	£0.00
91	General	Children	N	£0.00
92	General	OAP	N	£0.00
93	General	Family Day	N	£0.00
94	General	Family Ticket (2 adults, 2 children)	N	£0.00
95	General	Schools	N	
96	General	Schools Service: 2 hour workshop Per pupil	N	£8.00
97	General	Talks and artefact handling Per pupil	N	£6.50
98	General	Roman/Victorian/Tudor Festivals Per pupil	N	£12.50
99	General	School Online Package	N	£150.00
100	General	Curator talks (at Dover Museum) per group	N	£275.00
101	General	Curator talks (other venues)	N	£110.00
102	General	Photo repro stills - TV, film Video per image (UK/EC rights)	N	£59.00

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103	General	Photo repro stills - TV, film Video per image (Worldwide Rights)	N	£101.00
104	General	Photo repro stills - books/periodicals - commercial per image	N	£42.00
105	General	Photo repro stills - books/periodicals - commercial per image	N	£17.00
106	General	Film and video broadcast - network continuing use, one country per second	N	£17.00
107	General	Film and video broadcast - network continuing use, one country per second	N	£21.00
108	General	Film and video broadcast - network continuing use, one country per second	N	£26.00
109	General	Film and video broadcast - network continuing use, one country per second	N	£51.00

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110	General	Cost of Preparing and sending images Print per order	N	£12.00
111	General	Cost of Preparing and sending Film and video per order	N	£28.00
112	General	Cost of preparing and sending stills per order	N	£30.00
113	General	Cost of preparing and sending digital images per order	N	£8.00
114	General	Cost of preparing and sending digital images on CD per order	N	£15.00
115	General	Film and video non-broadcast Educational continuing use world (Rights)	N	£5.00
116	General	Film and video non-broadcast corporate non theatrical continuing use world (Rights)	N	£9.00
117	General	Digital Commercial High Res email (Rights)	N	£11.00
118	General	Digital Commercial Rescan email (Rights)	N	£14.00

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119	General	Digital Commercial Internet single use email (Rights)	N	£135.00
120	General	Digital Commercial Exhibition (Rights)	N	£34.00
121	General	Digital Commercial Publication (Rights)	N	£42.00
122	General	Digital Commercial Newspaper National (Rights)	N	£59.00



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123	Sports - Parks and Recreation Grounds	Bowls: Season Ticket - Adult	N	£73.50
124	Sports - Parks and Recreation Grounds	Bowls: Season Ticket - OAP	N	£73.50
125	Sports - Parks and Recreation Grounds	Bowls: Season Ticket - Junior	N	£37.00
126	Sports - Parks and Recreation Grounds	Visitors green fees per game 21 ends (per game per person) per game (per set – 4 woods and 1 Jack)	N	£3.70
127	Sports - Parks and Recreation Grounds	Football: Pitch Hire - Adult	N	£58.00
128	Sports - Parks and Recreation Grounds	Football: Pitch Hire - Juniors	N	£25.00
129	Sports - Parks and Recreation Grounds	Netball	N	£29.00

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130	Sports - Parks and Recreation Grounds	Tennis - Adult (per court per hour)	N	£5.50
131	Sports - Parks and Recreation Grounds	Tennis - Junior (per court per hour)	N	£2.00
132	Sports - Parks and Recreation Grounds	Tennis - OAP (per court per hour)	N	£2.00
133	Parks	Small Commercial/standard Event - Operating Day	N	£200.00
134	Parks	Small Commercial Event - Non-Operating Day	N	£50.00
135	Parks	Small Commercial Event - Deposit	N	£1,100.00
136	Parks	Large Commercial Event - Operating Day	N	£600.00

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137	Parks	Large Commercial Event - Non-Operating Day	N	£100.00
138	Parks	Large Commercial Event - Deposit	N	£1,100.00
139	Parks	Mobile Exhibition - Per Day	N	£90.00
140	Parks	Mobile Exhibition - Deposit	N	£225.00
141	Parks	Community Event or Event run by a registered charity - per day	N	£50.00
142	Parks	Community Event or Event run by a registered charity - per deposit	N	£225.00
143	Parks	Use of parks for commercially run fitness and similar activities - fee per session	N	£28.00

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144	Parks	Commemorative Trees	N	£450.00
145	Parks	Memorial Benches administration fee	N	£215.00
146	Parks	Commemorative Plaques	N	£230.00
147	General	Maintenance	N	£60.00
148	General	Maintenance and Planting	N	£120.00
149	General	Purchase of Grave Space - Adult (This fee will be doubled for non residents)	N	£750.00
150	General	Purchase of Grave Space - Child under 12 years	N	£0.00

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151	General	Purchase of Cremation Grave/Ashes Plot (This fee will be doubled for non residents)	N	£210.00
152	General	Use of Chapel	N	£170.00
153	General	Garden of Remembrance - right to erect a tablet	N	£100.00
154	General	Interment of Ashes (excluding caskets or urns)	N	£210.00
155	General	ERB tranfer fee	N	£75.00
156	General	Admin fee for Burials with Ashes	N	£55.00
157	General	Search in Burial Register (to be charged when time involved exceeds 1 hr)	N	£62.00

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158	General	Right to erect a memorial not exceeding 1.06 metres in height, 0.76 metres in width and 0.45 metres in depth	N	£200.00
159	General	Vase not exceeding 0.30 metres in height or tablet not exceeding 0.25 metres (including a tablet for a stillborn child) with only the name or initials, date of death and age of person inscribed	N	£90.00
160	General	Right to place on any flagstone, headstone, kerbstone, border stone, inscribed vase, tablet or monument, each further inscription	N	£80.00
161	General	Replacement of a headstone with a new headstone	N	£45.00
162	General	Right to place kerb - depending upon location within cemetery		£425.00
163	General	Interment of cremated remains in any grave	N	£210.00
164	General	Interment of a stillborn child or child under 6 months	N	£62.00

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165	General	Interment of a child exceeding 6 months but under 12 years	N	£270.00
166	General	Interment of an adult or child exceeding 12 years: single depth - new grave	N	£900.00
167	General	Interment of an adult or child exceeding 12 years: single depth - reopen	N	£700.00
168	General	Interment of an adult or child exceeding 12 years: double depth - new grave	N	£1,100.00
169	General	Interment of an adult or child exceeding 12 years: double depth - reopen	N	£875.00
170	General	Interment of an adult or child exceeding 12 years: triple depth	N	£1,300.00
171	General	One Off Contribution For Maintenance For Coffin Burials	N	£245.00

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172	General	One Off Contribution For Maintenance For Cremated Remains	N	£95.00
The above charges apply where the person to be interred is, or immediately before death was a resident in the Dover District Council area, or in the case of a stillborn child, where the parents (or one of them) are residents of the District.				



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173	Domestic Recycling & Refuse Collection	Supply & Delivery of 140 litre bin	N	£40.00
174	Domestic Recycling & Refuse Collection	Supply & Delivery of 180 litre bin	N	£50.00
175	Domestic Recycling & Refuse Collection	Supply & Delivery of 240 litre bin	N	£50.00
176	Domestic Recycling & Refuse Collection	Supply & Delivery of 360 litre bin	N	£79.00
177	Domestic Recycling & Refuse Collection	Supply & Delivery of 660 litre bin	N	£264.00
178	Domestic Recycling & Refuse Collection	Supply & Delivery of 1100 litre bin	N	£295.00
179	Domestic Recycling & Refuse Collection	Supply & Delivery of 55l Black Box or Blue Box	N	£15.00

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180	Domestic Recycling & Refuse Collection	Supply & Delivery of 23l Kerbside Caddy for food collections	N	£15.00
181	Domestic Recycling & Refuse Collection	Supply & Delivery of 7l Kitchen Caddy for food collections	N	£12.00
182	Domestic Recycling & Refuse Collection	Supply & Delivery of Container 'Launch Pack' (2 WB, 2 Food + Box)	N	£100.00
183	Domestic Recycling & Refuse Collection	Green Waste Collections; Annual Subscription for up to 6 sacks	N	£49.00
184	Domestic Recycling & Refuse Collection	Green Waste Collections; Supply & Delivery of 60l Reusable Garden Waste Sack	N	£5.00
185	Domestic Refuse	Bulk Domestic Waste Collection (3 items)	N	£45.00
186	Domestic Refuse	Bulk Domestic Waste Collection (additional items)	N	£6.00

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187	Street Cleansing	Supply and install a standard litter bin - 110ltr	N	£300.00
188	Street Cleansing	Supply and install a dog bin - 50ltr	N	£310.00
189	Street Cleansing	Supply and install a dog bin - 25ltr	N	£150.00
190	Street Cleansing	Supply and install a recycling bin	N	£1,200.00
191	Street Cleansing	Annual subscription to empty a litter bin (main high streets excluded)	N	£150.00
192	Street Cleansing	Annual subscription to empty a dog bin (main high street excluded)	N	£150.00
193	Street Cleansing	Annual subscription to empty a recycling bin (main high street excluded)	N	£150.00

## Fees and Charges 2021/22

				<b>2021/22</b>
	<b>Detail</b>	<b>Narrative</b>	<b>Set by Govt? Y/N</b>	<b>Charges inc VAT (where applicable)</b>
194	Street Cleansing	Annual subscription to empty a litter bin - High Street Area	N	£350.00

## Fees and Charges 2021/22

				2021/22	2021/22
	Detail	Narrative	Set by Govt? Y/N	Charges inc VAT (where applicable)	Units / comments
195	General	Engrossments (Right to Buy – freehold/Leasehold Transactions)	N	£120	
196	General	All charges for legal professional work being met by third parties (excluding s.106 work)	N	£220	
197	General	Legal professional work in relation to Section 106 Agreements	N	£220	<b>per hour but subject to a minimum charge of £800 for a new agreement and £600 for a variation</b>
198	General	Administration charge for professional work undertake in respect of post-Right-to-Buy matters	N	£120	

## Fees and Charges 2021/22

				<b>2021/22</b>
	<b>Detail</b>	<b>Narrative</b>	<b>Set by Govt? Y/N</b>	<b>Charges inc VAT (where applicable)</b>
199	Access to Information and Data Protection Acts	Inspection of list of background papers	Y	£0.00
200	Access to Information and Data Protection Acts	Inspection of each set of documents	Y	£0.00
201	Access to Information and Data Protection Acts	Inspection of personal data	Y	£0.00
202	Access to Information and Data Protection Acts	Environmental Information Request	Y	£32.00

## Fees and Charges 2021/22

				<b>2021/22</b>
	<b>Detail</b>	<b>Narrative</b>	<b>Set by Government? Y/N</b>	<b>Charges inc VAT (where applicable)</b>
203	Representation of the People Acts and the Electoral Administration Act	Purchase of Register of Electors and copies of Election documents	Y	Price dependent upon electorate & format requested

## Fees and Charges 2021/22

				<b>2021/22 Effective from 01/04/2021</b>
	<b>Detail</b>	<b>Narrative</b>	<b>Set by Government? Y/N</b>	<b>Charges inc VAT (where applicable)</b>
204	General	Requisition for Search (LLC1)	N	£33.50
205	General	Optional Printed Enquiry (in Part 2 of Con 29O)	N	£14.40
206	General	Any Additional Enquiry submitted	N	£0.00
207	General	Search in respect of any extra parcel of land (LLC1)	N	£3.00
208	General	Search in respect of any extra parcel of land (CON29)	N	£12.00
209	General	Existing Conveyancing Form (CON29)	N	£112.50
210	General	Proposed New Conveyancing Form (CON29)	N	£0.00



## Fees and Charges 2021/22

				<b>2021/22 Effective from 01/04/2021</b>
	<b>Detail</b>	<b>Narrative</b>	<b>Set by Government? Y/N</b>	<b>Charges inc VAT (where applicable)</b>
211	General	CON29 Q1.1(a,b,c,d,e,f,g,h,i)	N	<b>£13.20</b>
212	General	CON29 Q1.1(j,k,l)	N	<b>£9.60</b>
213	General	CON29 Q1.2	N	<b>£8.40</b>
214	General	CON29 Q2.1(a,b,c,d)	N	<b>£9.90</b>
215	General	CON29 Q2.2. 2.3, 2.4, 2.5 (Refer to KCC)	N	<b>£14.70</b>
216	General	CON29 Q3.1	N	<b>£3.00</b>
217	General	CON29 Q3.2	N	<b>£2.40</b>

## Fees and Charges 2021/22

				<b>2021/22 Effective from 01/04/2021</b>
	<b>Detail</b>	<b>Narrative</b>	<b>Set by Government? Y/N</b>	<b>Charges inc VAT (where applicable)</b>
218	General	CON29 Q3.3(a,b,c)	N	<b>£3.00</b>
219	General	CON29 Q3.4 (a,b,c,d,e,f)	N	<b>£6.00</b>
220	General	CON29 Q3.5 (a,b)	N	<b>£3.00</b>
221	General	CON29 Q3.6 (a,b,c,d,e,f,g,h,i,j,k,l)	N	<b>£6.60</b>
222	General	CON29 Q3.7	N	<b>£2.40</b>
223	General	CON29 Q3.8	N	<b>£4.80</b>
224	General	CON29 Q3.9 (a,b,c,d,e,f,g,h,i,j,k,l,m,n)	N	<b>£4.20</b>
225	General	CON29 Q3.10 (a,b,c,d,e,f,g,h)	N	<b>£3.90</b>

## Fees and Charges 2021/22

				<b>2021/22 Effective from 01/04/2021</b>
	<b>Detail</b>	<b>Narrative</b>	<b>Set by Government? Y/N</b>	<b>Charges inc VAT (where applicable)</b>
226	General	CON29 Q3.11(a,b)	N	<b>£4.20</b>
227	General	CON29 Q3.12	N	<b>£3.00</b>
228	General	CON29 Q3.13(a,b,c)	N	<b>£4.80</b>
229	General	CON29 Q3.14	N	<b>£3.60</b>
230	General	CON29 Q3.15 (a,b)	N	<b>£1.80</b>
231	General	CON29 Administration Fee plus Question fees	N	<b>£0.00</b>
232	General	Personal Search Land Charges Register	Y	<b>£0.00</b>

## Fees and Charges 2021/22

				<b>2021/22</b>
	<b>Detail</b>	<b>Narrative</b>	<b>Set by Govt? Y/N</b>	<b>Charges inc VAT (where applicable)</b>
233	Guest Room Rental	Rental of Guest Room in Sheltered Housing Blocks	N	£20.50 for first night and then 13.50 for subsequent nights
234	Rent of Common Rooms	Rental of Common Rooms in Sheltered Housing Blocks	N	£12.00 per hour
235	Keys	Assa Keys for Communal Buildings	N	£26.00
236	Leaseholders	Solicitors enquiries from potential leaseholders	N	£120.00
237	Notice of Transfer	Change of Leaseholder details	N	£85.00
238	Leaseholders	Extension of Lease - initial work on lease valuation extension and legal costs. Does not include costs of actual lease extension	N	£675
239	Leaseholders	Management Fee	N	£200
240	Retrospective Consent	Retrospective consent from Housing to make alterations at Council Properties	N	£60

## Fees and Charges 2021/22

				2021/22
	Detail	Narrative	Set by Govt? Y/N	Charges inc VAT (where applicable)
241	Finance	Court Summons for Council Tax and Business Rates	N	£60
242	Finance	Liability Order for Council Tax and Business Rates	N	£50

## Fees and Charges 2021/22

				<b>2021/22</b>
	<b>Detail</b>	<b>Narrative</b>	<b>Set by Govt? Y/N</b>	<b>Charges inc VAT (where applicable)</b>
243	HMO Licensing	Fee for Initial application for HMO licence for up to 8 habitable rooms.	N	£980
244	HMO Licensing	Additional fee for initial HMO licence for any additional habitable rooms above 8.	N	£51
245	HMO Licensing Renewal	Application fee for HMO licence renewal for up to 8 habitable rooms.	N	£750
246	HMO Licensing Renewal	HMO licence renewal fee for any additional habitable rooms above 8.	N	£40
247	Housing Act Notices	Improvement Notice and Prohibition Order	N	£430
248	Housing Act Notices	Improvement Notice and Prohibition Order	N	£550

## Fees and Charges 2021/22

				2021/22
	Detail	Narrative	Set by Govt? Y/N	Charges inc VAT (where applicable)
249	Housing Act Notices	Improvement and Prohibition Notice	N	£670
250	Housing Act Notices	Suspended Improvement Notice and Prohibition Order	N	£430
251	Housing Act Notices	Emergency Remedial Action	N	£694
252	Housing Act Notices	Demolition Order	N	£694
253	Mobile Homes Act 2013 licence	Initial Licence fee	N	£51
254	Mobile Homes Act 2013 licence	Annual licence fee	N	£10
255	Mobile Homes Act 2013 licence	Transfer of licence	N	£306
256	Mobile Homes Act 2013 licence	Expansion fee	N	£204

## Fees and Charges 2021/22

				2021/22
	Detail	Narrative	Set by Govt? Y/N	Charges inc VAT (where applicable)
257	Mobile Homes Act 2013 licence	Fee for depositing rules	N	£30
258	Mobile Homes Act 2013 licence	Charge for notices	N	£275
259	The Smoke and Carbon Monoxide Alarm (England) Regulations 2015	Penalty notice for each breach of requirement of letting agent or managing agent to belong to a redress scheme	Max yes	£1,500
260	Immigration inspection	Requests to inspect properties and provide report of suitability of property for immigration	N	£140