

Fees and Charges 2018/19

			2018/19
Detail	Narrative	Set by Govt? Y/N	Charges inc VAT (where applicable)
Building Control - R. Walton - M. Leggatt - Cllr Bartlett			
General	Building Regulations general enquires	N	£53.30
General	Solicitors enquiries & other specialist advice	N	£26.65
General	Where customer specifies the relevant application reference and no research is required, the charge for a certified true copy	N	£5.00
General	Production of Standard Assessment Procedure (SAP) - energy ratings	N	n/a
General	Fees for Building Regulations Fee Earning Work as defined by Building (Local Authority Charges) Regulations 2010. Copy of charges scheme available in Building Control - fees sheets available on internet	N	
General	Structural design	N	
General	Administration/professional charges for dealing with dangerous structures	N	
Garages - R. Walton - M. Leggatt - Cllr Bartlett			
Garages	Standard garages to Council tenants per week	N	£11.55
Garages	Standard garages to Non-Council tenants per week	N	£11.55
Garages	Garage Plots (per annum)	N	£138.00
Garages let at full market rent	The Gateway, Dover	N	£20.00

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Garages let at full market rent	Dover Town Area (Harold St, Godwyne Close, Pencester)	N	£17.70
Dover Museum - R Walton - J Iveson - Cllr Holloway			
General	Adults	N	£0.00
General	Children	N	£0.00
General	OAP	N	£0.00
General	Family Day	N	£0.00
General	Family Ticket (2 adults, 2 children)	N	£0.00
General	Schools	N	£0.00
General	Schools Service: 2 hour workshop	N	£6.00
General	Talks and artefact handling	N	£5.00
General	Roman/Victorian/Tudor Festivals	N	£7.00
General	Curator talks (at Dover Museum)	N	£250.00
General	Curator talks (other venues)	N	£100.00
General	Photo repro stills - TV, film Video	N	£51.00
General	Photo repro stills - TV, film Video	N	£87.00
General	Photo repro stills - books/periodicals - commercial	N	£36.00
General	Photo repro stills - books/periodicals academic and local history	N	£14.50
General	Film and video broadcast - network continuing use, one country	N	£14.50
General	Film and video broadcast - network continuing use, EC region	N	£18.00
General	Film and video broadcast - network continuing use, world	N	£23.00
General	Film and video broadcast - commercials etc. (world)	N	£46.00

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General	Cost of Preparing and sending images Print	N	£10.50
General	Cost of Preparing and sending Film and video	N	£26.50
General	Cost of preparing and sending stills	N	£26.50
General	Cost of preparing and sending digital images	N	£6.50
General	Cost of preparing and sending digital images on CD	N	£13.00
General	Film and video non-broadcast Educational continuing use world (Rights)	N	£4.50
General	Film and video non-broadcast corporate non theatrical continuing use world (Rights)	N	£7.50
General	Digital Commercial High Res email (Rights)	N	£9.00
General	Digital Commercial Rescan email (Rights)	N	£11.50
General	Digital Commercial Internet single use email (Rights)	N	£115.00
General	Digital Commercial Exhibition (Rights)	N	£29.00
General	Digital Commercial Publication (Rights)	N	£35.50
General	Digital Commercial Newspaper National (Rights)	N	£50.50

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Environmental Health - R. Walton - D. Croucher - Cllr Bartlett			
Unsound Food Certificates	Not exceeding 1 metric tonne	N	£115.00
Unsound Food Certificates	Exceeding 1 metric tonne	N	£220
Port Health	Ship Sanitation Certificate	Y	
Port Health	The Plastic Kitchenware (Conditions on Imports from China) (England) Regulations 2011	Y	£15
Port Health	The Plastic Kitchenware (Conditions on Imports from China) (England) Regulations 2011	Y	£50
Port Health	The Plastic Kitchenware (Conditions on Imports from China) (England) Regulations 2011	Y	£100
Port Health	DPI Imported Food Examinations. Commission Implementing Regulation (EC) No 884/2014. (Previously (EC) No 1152/2009)	Y	£15
Port Health	DPI Imported Food Examinations. Commission Implementing Regulation (EC) No 884/2014. (Previously (EC) No 1152/2009)	Y	£50
Port Health	DPI Imported Food Examinations. Commission Implementing Regulation (EC) No 884/2014. (Previously (EC) No 1152/2009)	Y	£100
Port Health	DPE Imported Food Examinations. Commission Implementing Regulation (EC) No 669/2009	Y	£50

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Port Health	DPE Imported Food Examinations. Commission Implementing Regulation (EC) No 669/2009.	Y	£100
Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	Set by APHA	£40
Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	Set by APHA	£60
Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	Set by APHA	£70
Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	Set by APHA	£80
Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	Set by APHA	£20
Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	Set by APHA	£35
Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	Set by APHA	£45
Port Health	Catch Certificates IUU Regs - Council Regulation (EC) No. 1005/2008	Set by APHA	£55
Organic Food Certificates	Organic Products (import from Third Countries Regulations 2003)	Y	£45

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Export Certificates		N	£65 minimum for first 2 hours and then additional £30 per hour or part thereof.
Dog Control	Removal of stray dogs to kennels or direct to owner	Y	£25
Dog Control	Out of hours Dog Collection	N	£50
Dog Control	Kennelling/admin/transportation fee per calendar day (up to a maximum of seven days)	N	£15.00
Private Water Supplies	Risk Assessment	Y	£500
Private Water Supplies	Sampling	Y	£100
Private Water Supplies	Investigation	Y	£100
Private Water Supplies	Granting an Authorisation	Y	£100
Private Water Supplies	Analysing a Sample under Reg 10	Y	£25
Private Water Supplies	Analysing a sample (Check Monitoring)	Y	£100
Private Water Supplies	Analysing a Sample (Audit monitoring)	Y	£500

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Contaminated Land Enquiry	Up to 250m distance	N	£32
Contaminated Land Enquiry	Up to 500m distance	N	
Environmental Protection Act 1990 - Air Pollution	Initial Application Fee (Standard)	Y	
Environmental Protection Act 1990 - Air Pollution	Substantial Changes Fee (Standard) including partial transfer and surrender fees for LA-IPPC	Y	
Environmental Protection Act 1990 - Air Pollution	Substantial Changes Fee (Sections 10 and 11)	Y	
Environmental Protection Act 1990 - Air Pollution	Annual Subsistence Charge (Standard)	Y	
Public Health funerals	Officers admin fees in arranging funeral.	N	Maximum of £300
Recycling & Waste Collections - R. Walton - M. Pile - Cllr Kenton			
Domestic Recycling & Refuse Collection	Supply & Delivery of 140 litre bin	N	#REF!
Domestic Recycling & Refuse Collection	Supply & Delivery of 180 litre bin	N	#REF!
Domestic Recycling & Refuse Collection	Supply & Delivery of 240 litre bin	N	#REF!
Domestic Recycling & Refuse Collection	Supply & Delivery of 360 litre bin	N	#REF!
Domestic Recycling & Refuse Collection	Supply & Delivery of 660 litre bin	N	#REF!
Domestic Recycling & Refuse Collection	Supply & Delivery of 1100 litre bin	N	#REF!
Domestic Recycling & Refuse Collection	Supply & Delivery of 55l Black Box or Blue Box	N	#REF!
Domestic Recycling & Refuse Collection	Supply & Delivery of 23l Kerbside Caddy for food collections	N	#REF!
Domestic Recycling & Refuse Collection	Supply & Delivery of 7l Kitchen Caddy for food collections	N	#REF!
Domestic Recycling & Refuse Collection	Supply & Delivery of Container 'Launch Pack' (2 WB, 2 Food + Box)	N	#REF!
Domestic Recycling & Refuse Collection	Green Waste Collections; Annual Subscription for up to 6 sacks	N	£45.00

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Domestic Recycling & Refuse Collection	Green Waste Collections; Supply & Delivery of 60l Reusable Garden Waste Sack	N	£4.00
Domestic Refuse	Bulk Domestic Waste - Collection (charge for 5 items)	Y	#REF!
Domestic Refuse	Bulk Domestic Waste, Abortive Visit	Y	#REF!
Domestic Refuse	Bulk Domestic Waste, Additional Items	Y	#REF!
Leisure Facilities - R. Walton - R.Wragg - Cllr Bartlett			
Sports - Parks and Recreation Grounds	Bowls: Season Ticket - Adult	N	£68.00
Sports - Parks and Recreation Grounds	Bowls: Season Ticket - OAP	N	£68.00
Sports - Parks and Recreation Grounds	Bowls: Season Ticket - Junior	N	£34.00
Sports - Parks and Recreation Grounds	Visitors green fees per game 21 ends (per game per person) per game (per set – 4 woods and 1 Jack)	N	£3.40
Sports - Parks and Recreation Grounds	Football: Pitch Hire - Adult	N	£54.00
Sports - Parks and Recreation Grounds	Football: Pitch Hire - Juniors	N	£22.00
Sports - Parks and Recreation Grounds	Netball	N	£26.50
Sports - Parks and Recreation Grounds	Tennis - Adult (per court per hour)	N	£5.00
Sports - Parks and Recreation Grounds	Tennis - Junior (per court per hour)	N	£1.70
Sports - Parks and Recreation Grounds	Tennis - OAP (per court per hour)	N	£1.70
Parks	Small Commercial/standard Event - Operating Day	N	£173.00
Parks	Small Commercial Event - Non-Operating Day	N	£40.00
Parks	Small Commercial Event - Deposit	N	£1,020.00
Parks	Large Commercial Event - Operating Day	N	£565.00
Parks	Large Commercial Event - Non-Operating Day	N	£90.00
Parks	Large Commercial Event - Deposit	N	£1,020.00
Parks	Mobile Exhibition - Per Day	N	£80.50
Parks	Mobile Exhibition - Deposit	N	£205.00

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Parks	Community Event or Event run by a registered charity - per day	N	£46.00
Parks	Community Event or Event run by a registered charity - per deposit	N	£205.00
Parks	Use of parks for commercially run fitness and similar activities - fee per session	N	£25.50
Parks	Commemorative Trees	N	£405.00
Parks	Memorial Benches administration fee	N	£199.00
Parks	Commemorative Plaques	N	£205.00
Cemetery - R. Walton - R.Wragg - Cllr Bartlett			
General	Maintenance	N	£55.00
General	Maintenance and Planting	N	£112.50
General	Purchase of Grave Space - Adult (This fee will be doubled for non residents)	N	£689.00
General	Purchase of Grave Space - Child under 12 years	N	£0.00
General	Purchase of Cremation Grave/Ashes Plot (This fee will be doubled for non residents)	N	£195.00
General	Use of Chapel	N	£158.00
General	Garden of Remembrance - right to erect a tablet	N	£93.00
General	Interment of Ashes (excluding caskets or urns)	N	£195.00
General	Search in Burial Register (to be charged when time involved exceeds 1 hr)	N	£58.50
General	Right to erect a memorial not exceeding 1.06 metres in height, 0.76 metres in width and 0.45 metres in depth	N	£180.00
General	Vase not exceeding 0.30 metres in height or tablet not exceeding 0.25 metres (including a tablet for a stillborn child) with only the name or initials, date of death and age of person inscribed	N	£82.50
General	Right to place on any flagstone, headstone, kerbstone, border stone, inscribed vase, tablet or monument, each further inscription	N	£74.50
General	Replacement of a headstone with a new headstone	N	£41.00
General	Right to place kerb - depending upon location within cemetery		£392.00

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General	Interment of cremated remains in any grave	N	£195.00
General	Interment of a stillborn child or child under 6 months	N	£58.00
General	Interment of a child exceeding 6 months but under 12 years	N	£255.00
General	Interment of an adult or child exceeding 12 years: single depth - new grave	N	£850.00
General	Interment of an adult or child exceeding 12 years: single depth - reopen	N	£665.00
General	Interment of an adult or child exceeding 12 years: double depth - new grave	N	£980.00
General	Interment of an adult or child exceeding 12 years: double depth - reopen	N	£825.00
General	Interment of an adult or child exceeding 12 years: triple depth	N	£1,200.00
General	One Off Contribution For Maintenance For Coffin Burials	N	£225.00
General	One Off Contribution For Maintenance For Cremated Remains	N	£87.00
The above charges apply where the person to be interred is, or immediately before death was			
Deal Pier - R. Walton - M. Leggatt - Cllr Bartlett			
Deal Pier Fishing	Early (08:00 to 16:00 hrs April-November, 08:00 to 13:00 hrs December-March) - adult	N	£6.20
Deal Pier Fishing	(08:00 to 16:00 hrs April-November, 08:00 to 13:00 hrs December-March) - concessions (unemployed, senior citizens, disabled and students (including under 16's))	N	£3.10
Deal Pier Fishing	(08:00 to 16:00 hrs April-November, 08:00 to 18:00 hrs December-March) - hand lines	N	£0.00
Deal Pier Fishing	Evening (17:00 to 22:00 hrs April-November, 13:00-18:00 hrs December to March) - adult	N	£4.70
Deal Pier Fishing	Evening (17:00 to 22:00 hrs April-November, 13:00 to 18:00 hrs December-March) - concessions (unemployed, senior citizens, disabled and students (including under 16's))	N	£2.40
Deal Pier Fishing	Night Time (22:00 to 06:00 hrs) - adult	N	£8.70

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Deal Pier Fishing	Night Time (22:00 to 06:00 hrs) - concessions (unemployed, senior citizens, disabled and students (including under 16's))	N	£5.10
Deal Pier Fishing	Combined 'Day and Night' Ticket - adult	N	£11.20
Deal Pier Fishing	Combined 'Day and Night' Ticket - concessions (unemployed, senior citizens, disabled and students (including under 16's))	N	£7.20
Hire of Pier	Per night booking	N	£200.00
Foreshore - R. Walton - M. Leggatt - Cllr Bartlett			
Beach Plot Charges	Walmer Plot	N	£327.00
beach Plot charges	Deal/Walmer commercial plot	N	£154.00
Beach Plot Charges	St Margaret's Plot	N	£245.00
Beach Plot Charges	Kingsdown Plot	N	£194.00
Beach Huts	St Margaret's Bay - Annual	N	£1,600.00
Beach Huts	The Endeavour Centre - Daily	N	£35.00
Sandwich Quay	Long stay moorings per m per day (minimum 3 months) - Residents	N	£3.30
Sandwich Quay	Long stay moorings per m per day (minimum 3 months) - Non-Residents	N	£5.20
Sandwich Quay	Short Stay Moorings per day (maximum 28 days)	N	£10.20
Beach Huts	Beach Hut Plots Kingsdown	N	£495.00
Filming on DDC land	Fee - per day	N	£700.00
Filming on DDC land	Fee - per hour	N	£120.00
Statutory Street Naming and Numbering	Registering a New Property Address	N	£138.00
Statutory Street Naming and Numbering	New Street or Building Comprising 2-10 units	N	£285.00
Statutory Street Naming and Numbering	New Street or Building Comprising 11-20 units	N	£450.00
Statutory Street Naming and Numbering	New Street or Building Comprising 21 + units	N	£450.00
Statutory Street Naming and Numbering	Changing Street Name	N	£595
Non Statutory Street Naming and Numbering	Administration Fee for undertaking Non Statutory Function Street Naming and Numbering	N	£57.00

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		2018/19	2018/19		2018/19	2018/19	2018/19
Detail	Narrative	Proposed Amount of penalty if paid within 15 days	Units / comments	Penalty Amount % change	Proposed Full amount of penalty - 14 days	Units / comments	Maximum penalty on conviction
Environmental Health - R. Walton - D Croucher - Cllr Bartlett							
S48 Anti-Social Behaviour, Crime & Policing Act 2014	Failure to comply with a Community Protection Notice				£100	Standard default levels as laid down in legislation (in accordance with DDC FPN Operational Policy)	£2500 in the case of an individual, unlimited in the case of a body
S33 Environmental Protection Act 1990	Fixed penalty notice for fly-tipping				£400		Unlimited fine & or 5 years imprisonment
S34 Environmental Protection Act 90	Failure to produce waste documents	Not applicable. Dover District Council set the level of fines at the standard default level for each offence without an early payment option through its FPN Policy.			£300		Unlimited on indictment, £5000 on summary
S5 Control of Pollution (amendment) Act 1989	Failure to produce authority to transport waste				£300		£5,000
s47 Environmental Protection Act '90	Failure to comply with a waste receptacles notice (commercial)				£100		£1,000
s46 Environmental Protection Act 1990	Failure to comply with a waste receptacles notice (domestic)				£60		Paid within 28 days
S7 Health Act 2006	Smoking in a smoke free premises or vehicle	£30	Paid within 15 days	#REF!	£50	Paid within 29 days	£200
S7 Health Act 2006	Smoking in a vehicle with a person under the age of 18 present.	£30	Paid within 15 days		£50	Paid within 29 days	£200
S6 Health Act 2006	Failure to display no smoking signs in smoke free premises or vehicles	£150	Paid within 15 days	#REF!	£200	Paid within 29 days	£1,000
S4 Noise Act 1996	Noise from dwellings exceeding the permitted level (defined in the Act)				£100	Standard default levels as laid down in legislation (in accordance with DDC FPN Operational Policy)	£1,000
S4A Noise Act 1996	Noise from licensed premises exceeding the permitted level (defined in the Act)				£500		£5,000
S6 Clean Neighbourhoods & Env Act 2005	Nuisance Parking (exposing vehicles for sale on a road or repairing vehicles on a road)				£100		£2,500
S.88(1) Environmental Protection Act 1990	Litter	Not applicable. Dover District Council set the level of fines at the standard default level for each offence without an early payment option through its FPN Policy			£75		£2,500
Sch. 3A para 7. EPA '90	Unauthorised distribution of literature on designated land				£75		£2,500
S.43 Anti-Social Behaviour Act 2003	Graffiti and fly posting				£75		£2,500
S.2A Refuse Disposal (Amenity) Act 1978	Abandoning a vehicle				£200		£2,500
S.73 CNEA '05	Failure to nominate key holder (within an alarm notification area) or to notify the LA in writing of nominated key holder's details				£75		£1,000
S.3 Dogs (Fouling of Land) Act 1996	Failure to remove dog faeces forthwith						

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Detail	Narrative	Proposed Amount of penalty if paid within 15 days	Units / comments	Penalty Amount % change	Proposed Full amount of penalty - 14 days	Units / comments	Maximum penalty on conviction
The Public Space Protection Order (Dover District Council) 2014	Failure to comply with Public Space Protection Order	Not applicable. Dover District Council set the level of fines at the standard default level for each offence without an early payment option through its FPN Policy. The level of FPN was approved by Cabinet and Scrutiny in June 2015.			£75	Not applicable. Dover District Council set the level of fines at the standard default level for each offence without an early payment option through its FPN Policy. The level of FPN was approved by Cabinet and Scrutiny in June 2015.	£1,000

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Legal - D. Randall - H. Rudd - Cllr Conolly			
General	Engrossments (Right to Buy – Leasehold Transactions)	N	£120
General	All charges for legal professional work being met by third parties	N	£205
Miscellaneous - D. Randall - M. Weir - Cllr Conolly			
Access to Information and Data Protection Acts	Inspection of list of background papers	Y	£0.00
Access to Information and Data Protection Acts	Inspection of each set of documents	Y	£2.50
Access to Information and Data Protection Acts	Inspection of personal data	Y	£0.00
Access to Information and Data Protection Acts	Environmental Information Request	Y	£32.00

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Detail	Narrative	Set by Govt? Y/N	Charges inc VAT (where applicable)
Land Charges - N.Aziz - Mike Ebbs - Cllr Back			
General	Requisition for Search (LLC1)	N	£27.50
General	Optional Printed Enquiry (in Part 2 of Con 290)	N	£14.40
General	Any Additional Enquiry submitted	N	£18.00
General	Search in respect of any extra parcel of land (LLC1)	N	£2.86
General	Search in respect of any extra parcel of land (CON29)	N	£12.17
General	Existing Conveyancing Form (CON29)	N	£118.20
General	Proposed New Conveyancing Form (CON29)	N	N/A
General	CON29 Q1.1(a,b,c,d,e,f,g,h,i)	N	£4.20
General	CON29 Q1.1(j,k,l)	N	£7.20
General	CON29 Q1.2	N	£2.40
General	CON29 Q2.1(a,b,c,d)	N	£4.20
General	CON29 Q2.2. 2.3, 2.4, 2.5 (Refer to KCC)	N	£7.20
General	CON29 Q3.1	N	£2.40
General	CON29 Q3.2	N	£2.40
General	CON29 Q3.3(a,b,c)	N	£4.20
General	CON29 Q3.4 (a,b,c,d,e,f)	N	£6.00
General	CON29 Q3.5 (a,b)	N	£4.80
General	CON29 Q3.6 (a,b,c,d,e,f,g,h,i,j,k,l)	N	£3.60
General	CON29 Q3.7	N	£21.60
General	CON29 Q3.8	N	£4.80
General	CON29 Q3.9 (a,b,c,d,e,f,g,h,i,j,k,l,m,n)	N	£3.00
General	CON29 Q3.10	N	N/A
General	CON29 Q3.11(a,b)	N	£4.80
General	CON29 Q3.12	N	£2.40
General	CON29 Q3.13(a,b,c)	N	£6.00
General	CON29 Q3.14	N	£3.60
General	CON29 Q3.15	N	£1.80
General	CON29 Administration Fee plus Question fees	N	£21.60
General	Personal Search Land Charges Register	Y	£0.00

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Electoral Services - N. Aziz - L. Cooke - Cllr Conolly			
Representation of the People Acts and the Electoral Administration Act	Purchase of Register of Electors and copies of Election documents	Y	£0.00

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Housing - M. Davis - P Whitfield - Cllr Back			
Guest Room Rental	Rental of Guest Room in Sheltered Housing Blocks	N	£19.20
Rent of Common Rooms	Rental of Common Rooms in Sheltered Housing Blocks	N	£11.00
Laundry Facilities	Use of Laundry Facilities within the Sheltered Housing Blocks	N	£1.00
Keys	Assa Keys for Communal Buildings	N	£21.60
Supporting People Charges	Accommodation based service - sheltered	N	£8.64
Supporting People Charges	Alarm Service	N	£0.33
Leaseholders	Solicitors enquiries from potential leaseholders	N	£114.00
Notice of Transfer	Change of Leaseholder details	N	£80.00
Leaseholders	Extension of Lease - initial work on lease valuation extension and legal costs. Does not include costs of actual lease extension	N	£656
Leaseholders	Management Fee	N	£170
Retrospective Consent	Retrospective consent from Housing to make alterations at Council Properties	N	£50
Private Sector Housing - M. Davis - R. Kennedy - Cllr Back			
HMO Licensing	Initial application fee to licence an HMO.	N	£710
HMO Licensing	Fee for Licence renewal	N	£500
Housing Act Notices	Improvement and Prohibition notice	N	£390
Housing Act Notices	Suspended Improvement and Prohibition notice	N	£390
Housing Act Notices	Emergency Remedial Action	N	£600
Housing Act Notices	Demolition Order	N	£620
Mobile Homes Act 2013 licence	Initial Licence fee	N	£50
Mobile Homes Act 2013 licence	Annual licence fee	N	£10
Mobile Homes Act 2013 licence	Transfer of licence	N	£300

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Mobile Homes Act 2013 licence	Expansion fee	N	£200
Mobile Homes Act 2013 licence	Fee for depositing rules	N	£30
Mobile Homes Act 2013 licence	Charge for notices	N	£260
The redress schemes for letting agency work and management agency work order 2014	Penalty notice for each breach of requirement of letting agent or managing agent to belong to a redress scheme	Y	£5,000
The Smoke and Carbon Monoxide Alarm (England) Regulations 2015	Penalty notice for each breach of requirement of letting agent or managing agent to belong to a redress scheme	Max yes	£1,500
Immigration inspection	Requests to inspect properties and provide report of suitability of property for immigration	N	£110
Miscellaneous - M. Davis - H. Lamb - Cllr Conolly			
Finance	Court Summons for Council Tax and Business Rates	N	£60
Finance	Liability Order for Council Tax and Business Rates	N	£50

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Licensing - D. Randall - D. Croucher - Cllr Collor			
Personal Licences	Grant or Renewal	Y	£37
Personal Licences	Change of Name or Address	Y	£10.50
Personal Licences	Theft, Loss etc.	Y	£10.50
Premises & Club Licences	Theft, Loss etc.	Y	£10.50
Premises & Club Licences	Change of Name or Address	Y	£10.50
Premises & Club Licences	Change of Club Rules	Y	£10.50
Premises & Club Licences	Vary DPS	Y	£23
Premises & Club Licences	Transfer Licence	Y	£23
Premises & Club Licences	Interim Authority	Y	£23
Premises & Club Licences	Notification Interest	Y	£21
Premises & Club Licences	Provisional Statement	Y	£315
Premises & Club Licences	Minor Variation	Y	£89
Premises & Club Licences	New Application & Variation NDR Band A	Y	£100
Premises & Club Licences	New Application & Variation NDR Band B	Y	£190
Premises & Club Licences	New Application & Variation NDR Band C	Y	£315
Premises & Club Licences	New Application & Variation NDR Band D	Y	£450
Premises & Club Licences	New Application & Variation NDR Band E	Y	£635
Premises & Club Licences	Annual Fee NDR Band A	Y	£70
Premises & Club Licences	Annual Fee NDR Band B	Y	£180
Premises & Club Licences	Annual Fee NDR Band C	Y	£295
Premises & Club Licences	Annual Fee NDR Band D	Y	£320
Premises & Club Licences	Annual Fee NDR Band E	Y	£350
Large Scale Events	New Application & Variation. Number in Attendance at any one time: 5,000 to 9,999	Y	£1,000

Fees and Charges 2018/19

			2018/19
Detail	Narrative	Set by Govt? Y/N	Charges inc VAT (where applicable)
Large Scale Events	New Application & Variation. Number in Attendance at any one time: 10,000 to 14,999	Y	£2,000
Large Scale Events	New Application & Variation. Number in Attendance at any one time: 15,000 to 19,999	Y	£4,000
Large Scale Events	New Application & Variation. Number in Attendance at any one time: 20,000 to 29,999	Y	£8,000
Large Scale Events	New Application & Variation. Number in Attendance at any one time: 30,000 to 39,999	Y	£16,000
Large Scale Events	New Application & Variation. Number in Attendance at any one time: 40,000 to 49,999	Y	£24,000
Large Scale Events	New Application & Variation. Number in Attendance at any one time: 50,000 to 59,999	Y	£32,000
Large Scale Events	New Application & Variation. Number in Attendance at any one time: 60,000 to 69,999	Y	£40,000
Large Scale Events	New Application & Variation. Number in Attendance at any one time: 70,000 to 79,999	Y	£48,000
Large Scale Events	New Application & Variation. Number in Attendance at any one time: 80,000 to 89,999	Y	£56,000
Large Scale Events	New Application & Variation. Number in Attendance at any one time: 90,000 and over	Y	£64,000
Large Scale Events	Annual Fee 5,000 to 9,999	Y	£500
Large Scale Events	Annual Fee 10,000 to 14,999	Y	£1,000
Large Scale Events	Annual Fee 15,000 to 19,999	Y	£2,000
Large Scale Events	Annual Fee 20,000 to 29,999	Y	£4,000
Large Scale Events	Annual Fee 30,000 to 39,999	Y	£8,000

Fees and Charges 2018/19

			2018/19
Detail	Narrative	Set by Govt? Y/N	Charges inc VAT (where applicable)
Large Scale Events	Annual Fee 40,000 to 49,999	Y	£12,000
Large Scale Events	Annual Fee 50,000 to 59,999	Y	£16,000
Large Scale Events	Annual Fee 60,000 to 69,999	Y	£20,000
Large Scale Events	Annual Fee 70,000 to 79,999	Y	£24,000
Large Scale Events	Annual Fee 80,000 to 89,999	Y	£28,000
Large Scale Events	Annual fee 90,000 and over	Y	£32,000
Temporary Event Notices	New Notice	Y	£21
Temporary Event Notices	Theft, Loss etc.	Y	£10.50
Small Society Lotteries	Registration Fee	Y	£40
Small Society Lotteries	Annual Fee	Y	£20

Fees and Charges 2018/19

			2018/19
Detail	Narrative	Set by Govt? Y/N	Charges inc VAT (where applicable)
Licensing - D. Randall - D. Croucher - Cllr Collor			
Bingo Club	Licence Application	N	£3,500
Bingo Club	Annual Fee	N	£950
Bingo Club	Application to Vary	N	£1,750
Bingo Club	Application to Transfer	N	£1,200
Bingo Club	Application for Reinstatement	N	£1,200
Bingo Club	Application for Provisional Statement	N	£3,500
Bingo Club	Licence Application (Provisional Statement Holders)	N	£1,200
Bingo Club	Copy of Licence	N	£25
Bingo Club	Notification of Change	N	£50
Betting Premise (excluding Tracks)	Licence Application	N	£3,000
Betting Premise (excluding Tracks)	Annual Fee	N	£575
Betting Premise (excluding Tracks)	Application to Vary	N	£1,250
Betting Premise (excluding Tracks)	Application to Transfer	N	£1,200
Betting Premise (excluding Tracks)	Application for Reinstatement	N	£1,200
Betting Premise (excluding Tracks)	Application for Provisional Statement	N	£3,000
Betting Premise (excluding Tracks)	Licence Application (Provisional Statement Holders)	N	£1,200
Betting Premise (excluding Tracks)	Copy of Licence	N	£25
Betting Premise (excluding Tracks)	Notification of Change	N	£50
Track	Licence Application	N	£2,500
Track	Annual Fee	N	£950
Track	Application to Vary	N	£1,250
Track	Application to Transfer	N	£950

Fees and Charges 2018/19

			2018/19
Detail	Narrative	Set by Govt? Y/N	Charges inc VAT (where applicable)
Track	Application for Reinstatement	N	£950
Track	Application for Provisional Statement	N	£2,500
Track	Licence Application (Provisional Statement Holders)	N	£950
Track	Copy of Licence	N	£25
Track	Notification of Change	N	£50
Family Entertainment Centre	Licence Application	N	£2,000
Family Entertainment Centre	Annual Fee	N	£725
Family Entertainment Centre	Application to Vary	N	£1,000
Family Entertainment Centre	Application to Transfer	N	£950
Family Entertainment Centre	Application for Reinstatement	N	£950
Family Entertainment Centre	Application for Provisional Statement	N	£2,000
Family Entertainment Centre	Licence Application (Provisional Statement Holders)	N	£950
Family Entertainment Centre	Copy of Licence	N	£25
Family Entertainment Centre	Notification of Change	N	£50
Adult Gaming Centre	Licence Application	N	£2,000
Adult Gaming Centre	Annual Fee	N	£950
Adult Gaming Centre	Application to Vary	N	£1,000
Adult Gaming Centre	Application to Transfer	N	£1,200
Adult Gaming Centre	Application for Reinstatement	N	£1,200
Adult Gaming Centre	Application for Provisional Statement	N	£2,000
Adult Gaming Centre	Licence Application (Provisional Statement Holders)	N	£1,200
Adult Gaming Centre	Copy of Licence	N	£25
Adult Gaming Centre	Notification of Change	N	£50

Fees and Charges 2018/19

			2018/19
Detail	Narrative	Set by Govt? Y/N	Charges inc VAT (where applicable)
New Small Casino	Licence Application	N	£8,000
New Small Casino	Annual Fee	N	£5,000
New Small Casino	Application to Vary	N	£4,000
New Small Casino	Application to Transfer	N	£1,800
New Small Casino	Application for Reinstatement	N	£1,800
New Small Casino	Application for Provisional Statement	N	£8,000
New Small Casino	Licence Application (Provisional Statement Holders)	N	£3,000
New Small Casino	Copy of Licence	N	£25
New Small Casino	Notification of Change	N	£50
New Large Casino	Licence Application	N	£10,000
New Large Casino	Annual Fee	N	£10,000
New Large Casino	Application to Vary	N	£5,000
New Large Casino	Application to Transfer	N	£2,150
New Large Casino	Application for Reinstatement	N	£2,150
New Large Casino	Application for Provisional Statement	N	£10,000
New Large Casino	Licence Application (Provisional Statement Holders)	N	£5,000
New Large Casino	Copy of Licence	N	£25
New Large Casino	Notification of Change	N	£50
Regional Casino	Licence Application	N	£15,000
Regional Casino	Annual Fee	N	£15,000
Regional Casino	Application to Vary	N	£7,500
Regional Casino	Application to Transfer	N	£6,500
Regional Casino	Application for Reinstatement	N	£6,500

Fees and Charges 2018/19

			2018/19
Detail	Narrative	Set by Govt? Y/N	Charges inc VAT (where applicable)
Regional Casino	Application for Provisional Statement	N	£15,000
Regional Casino	Licence Application (Provisional Statement Holders)	N	£8,000
Regional Casino	Copy of Licence	N	£25
Regional Casino	Notification of Change	N	£50
Temporary Use Notice	Application Fee	Y	£500
Alcohol Licences Premises	Permit Application Fee (2 or less Machines)	Y	£50
Alcohol Licences Premises	Permit Application Fee (3+ Machines)	Y	£150
Alcohol Licences Premises	Permit Annual Fee (3+ Machines)	Y	£50
Family Entertainment Centre Unlicensed	Permit Application Fee	Y	£300
Family Entertainment Centre Unlicensed	Permit Renewal Fee	Y	£300
Prize Gaming	Permit Application Fee	Y	£300
Prize Gaming	Permit Renewal Fee	Y	£300
Club Gaming	Permit Application Fee	Y	£200
Club Gaming	Permit Annual Fee	Y	£50
Club Gaming	Permit Renewal Fee (due every 10 years)	Y	£200
Club Gaming Machine	Permit Application Fee	Y	£200
Club Gaming Machine	Permit Annual Fee	Y	£50
Club Gaming Machine	Permit Renewal Fee	Y	£200

Fees and Charges 2018/19

			2018/19
Detail	Narrative	Set by Govt? Y/N	Charges inc VAT (where applicable)
Club Fast-track for Gaming Permit or Gaming Machine Permit	Permit Application Fee	Y	£100
Club Fast-track for Gaming Permit or Gaming Machine Permit	Permit Annual Fee	Y	£50
Gaming Machine Permit	Annual Fee	Y	£100
Provision of Gambling	Copy Licence	Y	£0
Provision of Gambling	Notification of Change	Y	£0

Fees and Charges 2018/19

			2018/19
Detail	Narrative	Set by Govt? Y/N	Charges inc VAT (where applicable)
Licensing - D. Randall - D. Croucher - Cllr Collor			
Acupuncture	Premise Registration	N	£205
Acupuncture	Additional Practitioner	N	£90
Acupuncture	Minor Variation	N	£50
Cosmetic Piercing	Premise Registration	N	£205
Cosmetic Piercing	Additional Practitioner	N	£90
Cosmetic Piercing	Minor Variation	N	£50
Ear Piercing	Premise Registration	N	£205
Ear Piercing	Additional Practitioner	N	£90
Ear Piercing	Minor Variation	N	£50
Electrolysis	Premise Registration	N	£205
Electrolysis	Additional Practitioner	N	£90
Electrolysis	Minor Variation	N	£50
Semi-permanent Skin-colouring	Premise Registration	N	£205
Semi-permanent Skin-colouring	Additional Practitioner	N	£90
Semi-permanent Skin-colouring	Minor Variation	N	£50
Tattooing	Premise Registration	N	£205
Tattooing	Additional Practitioner	N	£90
Tattooing	Minor Variation	N	£50
Animal Licensing	Boarding Establishments (new application)	N	£242
Animal Licensing	Boarding Establishments (renewal)	N	£192
Animal Licensing	Home Boarding (new application)	N	£181
Animal Licensing	Home Boarding (renewal)	N	£141
Animal Licensing	Dog Breeding Establishments (New application)	N	£251

Fees and Charges 2018/19

			2018/19
Detail	Narrative	Set by Govt? Y/N	Charges inc VAT (where applicable)
Animal Licensing	Dog Breeding Establishments (renewal)	N	£241
Animal Licensing	Dangerous Wild Animals (new application)	N	£250
Animal Licensing	Dangerous Wild Animals (renewal) (every 2 years)	N	£211
Animal Licensing	Performing Animals	N	£235
Animal Licensing	Pet Shops (new application)	N	£221
Animal Licensing	Pet Shops (renewal)	N	£193
Animal Licensing	Horse Riding Establishments (New application)	N	£311
Animal Licensing	Horse Riding Establishments (renewal)	N	£242
Animal Licensing	Zoos (new application)	N	£888
Animal Licensing	Zoos (renewal) (every 6 years)	N	£719
Street Trading Consent	Grant	N	£494
Street Trading Consent	Annual renewal	N	£229
Street Trading Consent	Occasional	N	£130
Street Trading Consent	Occasional Street Market	N	£200
Street Trading Consent	Pavement Permit (New) - Tables & Chairs	N	£75
Street Trading Consent	Pavement Permit (Renewal) - Tables & Chairs	N	£35
Sexual Entertainment Venue	Grant	N	£3,250

Fees and Charges 2018/19

			2018/19
Detail	Narrative	Set by Govt? Y/N	Charges inc VAT (where applicable)
Sexual Entertainment Venue	Renewal, Transfer or Variation	N	£2,225
Boat Licence	Grant	N	£158
Boat Licence	Renewal or Transfer	N	£135
Hypnotism Performance	Grant	N	£50
Scrap Metal Dealer	Site Licence Grant	N	£172
Scrap Metal Dealer	Site Licence Variation	N	£50
Scrap Metal Dealer	Site Licence Renewal	N	£154
Scrap Metal Dealer	Collectors Licence Grant	N	£171
Scrap Metal Dealer	Collectors Licence Variation	N	£50
Scrap Metal Dealer	Collectors Licence Renewal	N	£159

Fees and Charges 2018/19

			2018/19
Detail	Narrative	Set by Govt? Y/N	Charges inc VAT (where applicable)
Licensing - D. Randall - D. Croucher - Cllr Collor			
Hackney Carriage & Private Hire	Hackney Carriage Vehicle Annual Licence (Grant and Renewal)	N	£327
Hackney Carriage & Private Hire	Private Hire Vehicle Annual Licence (Grant and Renewal)	N	£259
Hackney Carriage & Private Hire	Unmet Demand Survey	N	£0
Hackney Carriage & Private Hire	Licence Transfer Following Change of Vehicle	N	£54
Hackney Carriage & Private Hire	Change of Vehicle ownership	N	£21
Hackney Carriage & Private Hire	Joint Hackney Carriage Private Hire Driver: 1 year (Grant)	N	£124
Hackney Carriage & Private Hire	Joint Hackney Carriage Private Hire Driver: 1 year (Renewal)	N	£110
Hackney Carriage & Private Hire	Joint Hackney Carriage Private Hire Driver: 3 year (Grant)	N	£293
Hackney Carriage & Private Hire	Joint Hackney Carriage Private Hire Driver: 3 year (Renewal)	N	£279
Hackney Carriage & Private Hire	DBS Disclosure (formerly CRB)	N	£44
Hackney Carriage & Private Hire	Knowledge Test	N	£0
Hackney Carriage & Private Hire	Vehicle Plate	N	£17
Hackney Carriage & Private Hire	Vehicle Plate holder	N	£15

Fees and Charges 2018/19

			2018/19
Detail	Narrative	Set by Govt? Y/N	Charges inc VAT (where applicable)
Licensing - D. Randall - D. Croucher - Cllr Collor			
Private Hire Operator	Operators Licence for PH Vehicles Only (not Hackney) (1 year Licence) 1 to 5 vehicles	N	£90
Private Hire Operator	Operators Licence for PH Vehicles Only (not Hackney) (1 year Licence) 6 to 10 vehicles	N	£144
Private Hire Operator	Operators Licence for PH Vehicles Only (not Hackney) (1 year Licence) Over 10 vehicles	N	£197
Private Hire Operator	Operators Licence for PH Vehicles Only (not Hackney) (Licence lasts 5 years) 1 to 5 vehicles	N	£364
Private Hire Operator	Operators Licence for PH Vehicles Only (not Hackney) (Licence lasts 5 years) 6 to 10 vehicles	N	£631
Private Hire Operator	Operators Licence for PH Vehicles Only (not Hackney) (Licence lasts 5 years) 11 or more vehicles	N	£898
Private Hire Operator	Variation to Operators Licence (within band) for PH Vehicles	N	30
Private Hire Operator	Variation to Operators Licence (outside of band) for PH Vehicles	N	30

Fees and Charges 2018/19

			2018/19
Detail	Narrative	Set by Govt? Y/N	Proposed Charges inc VAT
Planning - N. Aziz - M. Ebbs - Cllr Back			
General	Section 52 Agreements, Section 106 Agreements, Tree Preservation Orders and Article 4 Directions and Enforcement Notices	Y	£5.00
General	Plans submitted with planning applications or accompanying other planning documents and other miscellaneous photocopying	N	£0.10
General	Plans submitted with planning applications or accompanying other planning documents and other miscellaneous photocopying	N	£0.20
General	Plans submitted with planning applications or accompanying other planning documents and other miscellaneous photocopying	N	£5.00
General	Research on Planning Histories, Permitted Development Rights and Use classes	N	£35.00
General	Planning Application Fees (see Appendix 5.2 - A Guide to the Fees for Planning Applications in England)	Y	
General	Pre-application advice (see Appendix 5.3)	N	
General	Details pursuant to conditions	Y	
General	Details pursuant to conditions	Y	
General	Advice on compliance of conditions information	Y	
General	Advice on compliance of conditions information	Y	