

**Response from Dover District Council**  
**FOI Request F116565 - Regulation of Cosmetic (non-surgical) and Skin-Piercing Activities**

**Section 1: Staffing & Capacity**

1. How many staff carry out Environmental Health functions for the authority, including EHOs, Environmental Health Practitioners, Technical Officers, Food Safety Officers, and any other officers undertaking regulatory Environmental Health work? Please specify numbers by job title and whether full-time or part-time (with FTE if available).

<b>Job Title</b>	<b>Number of staff</b>
Head of Port Health and Environmental Services	1 (full-time)
Port Health and Public Protection Manager	1 (full-time)
Public Protection Team Leader	1 (full-time)
Environmental Health Officer (EHO) (Public Protection)	3 (full-time)
Public Protection Officer	1 (full-time)
Private Sector Housing Manager	1 (full-time)
EHO (Housing)	1 (full-time)
Senior Housing Improvement Officer	1 (full-time)
Housing Improvement Officer	3 (full-time)
Technical Support Officers	2 (full-time) and 1 (part-time)
Environmental Protection Team Leader	1 (full-time)
Senior Environmental Protection Officer	1 (part-time)
Environmental Protection Officer	1 (full-time)
Environmental Protection & Crime Manager	1 (full-time)
Environmental Improvement Officers	3 (full-time)

2. How many of these staff work in commercial Environmental Health (food and health & safety)?

Five

3. How many staff (by job title) cover:
- Food hygiene/food safety
  - Health & safety
  - Skin piercing/body art regulation

Three Environmental Health Officers, a Team Leader (also an authorised Environmental Health Officer) and a Public Protection Officer work in food and health and safety. All five officers are authorised for food hygiene. The three Environmental Health Officers and the Public Protection Team Leader are authorised for food hygiene, health and safety and skin piercing regulation.

4. Are there any current vacancies in Environmental Health?

Yes.

**Section 2: Current Registrations / Relevant Activity**

5. How many premises and practitioners are currently registered or licensed under local byelaws for:

- a) Tattooing
- b) Skin piercing
- c) Acupuncture
- d) Electrolysis
- e) Semi-permanent makeup
- f) Other similar activities

Because of a change of software system, registrations issued prior to January 2024 cannot be broken down in to separate activities eg tattooing, piercing etc. The totals are as follows:

- Premises 64
- Practitioners 170

Following the implementation of a new data management system the data is now categorised by activity type and is shown below:

- a) Tattooing

6 (Practitioners) 2 (Premises)

- b) Skin piercing

3 (Practitioners) 1 (Premises)

- c) Acupuncture

2 (Practitioners) 1 (premises)

- d) Electrolysis

Zero.

- e) Semi-permanent makeup

4 (Practitioners) 5 (Premises)

- f) Other similar activities

Skin piercing and tattooing 3 (Person) 2 (Premises)

6. How many complaints relating to cosmetic/aesthetic procedures have been received in the last 3 years (please specify dates)?

There have been seven complaints received by health and safety or licensing officers between 2023-2025 relating to cosmetic procedures:

- 12/07/2023
- 26/07/2024
- 09/05/2024
- 28/11/2024

- 20/12/2024
- 13/02/2025
- 24/03/2025

7. How many enforcement actions (warnings, notices, prosecutions, suspensions) have been taken in the last 3 years?

15 written warnings.

8. How many proactive inspections of skin-piercing/aesthetic premises have been carried out in the last 3 years?

22.

9. How many reactive inspections (complaints-based) in the same period?

Two.

### **Section 3: Preparation for Proposed Non-Surgical Licensing Scheme**

10. Has your authority undertaken any scoping or preparatory work for the upcoming non-surgical cosmetic procedures licensing scheme?

Yes.

- a) If yes, please outline what has been done and why.
- b) If no, please explain why and whether you plan to do so.

- Reviews undertaken of our current skin piercing premises to identify the range and potential number of additional aesthetics treatments providers in the district using web searches.
- Mailshots sent to a number of premises to provide information on the potential new licensing scheme and to invite them to attend free online training arranged by another local authority.
- Website updated to signpost businesses to finding out more information on the scheme.

11. Has your authority estimated the number of practitioners or premises that may require licensing under the new scheme? If so, please provide these estimates.

So far, 25 additional premises have been identified that may fall into the scope of a future licensing scheme. This search for additional potential premises continues and additional premises are likely to be identified. The number of practitioners is unknown.

### **Section 4: Training & Readiness**

12. Please provide details of any training undertaken by EHOs in the past 3 years related to cosmetic/aesthetic procedures or infection control in these settings.

- Chartered Institute of Environmental Health Beauty Conference
- Infection Prevention in Beauty Salons webinar
- Tackling the Cosmetic Industry training

- Beauty and Aesthetics webinar

### **Section 5: Policies / Current Framework**

13. Please state which byelaws or policies for regulating skin-piercing or cosmetic procedures you currently enforce.

Byelaws with respect to acupuncture, cosmetic skin piercing, tattooing, semi-permanent skin-colouring and electrolysis, made by Dover District Council in pursuance of section 14(7) and section 15(7) of the Local Government (Miscellaneous Provisions) Act 1982.