



If you are moored on Sandwich Quay and plan on staying for any length of time, please complete and return this form to enable us to set up a standing order or invoice regarding the payment of mooring fees.

#### PARTICULARS OF APPLICANT

**Surname:** .....

**First Names:** .....

**Permanent Address:** .....

.....

**Postcode:** .....

**Telephone Number:** .....

**Mobile Number:** .....

#### 2<sup>nd</sup> APPLICANT (e.g. where boat is owned by two parties)

**Surname:** .....

**First Names:** .....

**Permanent Address:** .....

.....

**Postcode:** .....

**Telephone Number:** .....

**Mobile Number:** .....

Could you please provide a copy of a current utility bill to verify your home address; if you are a Dover District resident, we will require a photocopy of your Council Tax bill to warrant the residents mooring fee

#### BOAT PARTICULARS

Name of Vessel: ..... Colour: .....

Type of Boat: .....  
(e.g. wooden clinker fishing boat)

Length overall: ..... Beam: ..... Weight: .....

#### CHARGES

☐ Long stay moorings (minimum 3 months), residents: £3.20 per meter per week

☐ Long stay moorings (minimum 3 months), non-residents: £5.00 per meter per week

☐ Short stay moorings per day (maximum 28 days): £10      Date from ..... to .....

Short stay visitors can either pay their fee to the Dover District Council representative on Sandwich Quay or go to the Area Office located at the Guildhall ([CT13 9AH](#)) to pay mooring fees. This office is open Tuesday and Thursday 9.30am-12.30pm & 1.30pm-4.30pm.

Signed \_\_\_\_\_

Please print \_\_\_\_\_

Date \_\_\_\_\_

The particulars of applicant provided within this form will be used to raise either an invoice or a standing order dependent on the category of fees indicated.

This information will also be stored on a database for the purpose of monitoring numbers of visitors to the quay and for future correspondence and updates.

**If you have any enquiries regarding mooring at Sandwich Quay please contact:**

**Property Services  
Dover District Council  
White Cliffs Business Park  
Dover CT16 3PJ**

**Tel: 01304 872239 Mon-Fri 9am-5pm  
Emergencies: 01304 821199**

