

Application for

Regularisation Certificate (England)

Building Act 1984, Building Safety Act 2022, The Building Regulations 2010 (as amended).

This form is to be filled in by the person who intends to carry out building work or an agent. If the form is unfamiliar, please read the notes below or consult the office indicated above.

1. Applicant details

Name	
Address (Including Postcode)	
Email	
Mobile	
Telephone	

2. Agent details (where different from the applicant)

Name	
Address (Including Postcode)	
Email	
Mobile	
Telephone	

3. Location of the building to which the work relates

Same address as Applicants	Yes	No - Please give details below
Address (Including Postcode)		



Dover District Council,
White Cliffs Business Park,
Dover, Kent. CT16 3PJ.
Contact Number: 01304 872495
E-mail: Building.control@dover.gov.uk

Application for Regularisation Certificate

4. Description of unauthorised work (Please provide detailed description below)

Date work was carried out	

5. Use of building and relevant details

What is the present use?	
What was the previous use?	
Is the building to be put, or intended to be put, to a use which is designated as a relevant building for the purposes of the Regulatory Reform (Fire Safety) Order 2005.	Yes No

6. Fees

	Please Tick	Relevant amount
New dwelling(s)		
Extension(s) internal floor area		M ²
Loft conversion internal floor area		M ²
New garage internal floor area		M ²
Garage conversion internal floor area		M ²
Re-roof		Yes No
Replacement windows and/or doors		
All non-domestic work & any domestic work NOT specified above or in Table 2 of the fees sheet. Please describe and provide an estimated cost of works:		Estimated Cost £

7. Statement

This notice is given in relation to the building work as described and is made in accordance with Regulation 18(2)(A) and is accompanied by the appropriate charge, the "as built" plans, and plans of the work proposed to enable compliance. I understand that any work as instructed by the council will have to be laid open for inspection, making tests and taking samples as appropriate to ascertain what work, if any, is required to secure that the relevant requirements are met.

Name:		Signature:		Date:	
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Please return completed form to: Building Control, Dover District Council, White Cliffs Business Park, Dover, Kent, CT16 3PJ.

Or return by e-mail to: building.control@dover.gov.uk

