

Application for Building Control Approval

Building Notice - Part P

Electrical Installations Only

(England)

Building Act 1984, Building Safety Act 2022, The Building Regulations 2010 (as amended).

The Installer, on behalf of the applicant, should ideally complete this form.

1. Applicant details (see note 1)

Name	
Address (Including Postcode)	
Email	
Mobile	
Telephone	

2. Installer details (see note 2)

Name	
Address (Including Postcode)	
Email	
Mobile	
Telephone	

3. Location of the building to which the work relates

Same address as Applicants	Yes No - Please give details below
Address (Including Postcode)	

4. Proposed Works (Please provide details description below)

Date of commencement (If known, see note)	
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16. Declaration

This application is deposited in relation to the building works etc. as described above. It is submitted in accordance with [Regulation 12\(2\)\(b\)](#) and is accompanied by the appropriate fee. I/we apply for Building Notice Acceptance as described on this form and as detailed on any supplementary documents.

Name:		Signature:		Date:	
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Please return completed form to: Building Control, Dover District Council,
White Cliffs Business Park, Dover, Kent, CT16 3PJ.

Or return by e-mail to: building.control@dover.gov.uk



**BUILDING
CONTROL**



Guidance Notes For Part P Electrical Installation Applications

1. The applicant is the person who is having the proposed building work carried out
2. The Installer is a person employed by the applicant to submit details of the proposed work. Generally communication from the Council about the application will be with the Installer.
3. The location of the building is the address at which the installation is taking place.
4. Please describe in detail what electrical work will be taking place.
5. The submission charge payable can be found in Table 2 of the fees enclosed or is available separately from Building Control or on our website at www.dover.gov.uk/planning/forms.asp#building. The fee must be paid at the time of submission. If you have any queries regarding our charges please contact us prior to submitting your full plans application.
6. An invoice for the inspection charge, where applicable, will be forwarded to the person noted on the form after the first inspection of the work by the Building Control Officer.
7. Floor area means the area calculated when measured between the walls of the proposed building or extension at all floor levels. If you propose more than one extension the floor area of each can be added together. The formation of rooms in the existing roof space i.e. loft conversion, are treated as an extension.
8. Building Regulations 'Part P - Electrical Safety in Dwellings' apply to electrical works being undertaken to dwellings. All wiring and electrical works must be designed, installed, inspected and tested in accordance with the requirements of BS 7671, the IEE 17th edition wiring guidance. Failure to comply with these regulations is an offence, and the Council can pursue a prosecution for a fine against any person contravening them and it is also likely that it will not be possible to sell your property. Full details of these regulations, including the definition of 'notifiable works' can be found in the Approved Document to 'Part P - Electrical Safety in Dwellings'
9. Government approved competent persons self-certification schemes for electrical safety in dwellings: BRE certification Ltd www.partp.co.uk, British Standards Institution www.kitemarktoday.com, ELECSA Ltd www.elecsa.org.uk, NAPIT certification Ltd www.napit.org.uk, NICEIC certification Services Ltd www.niceic.org.uk. Defined competence schemes (for persons who do electrical work as an addition to their main activity e.g gas installers, kitchen & bathroom fitters): ELECSA, NAPIT, NICEIC as above, CORGI Services Ltd, www.corgi-gas-safety.com, Oil Firing Technical Association www.oftec.org.uk. For the latest information on approved competent persons self-certification schemes see "Building Regulations" at www.communities.gov.uk

Please Note

Upon completion of your building work and following a satisfactory final inspection we will provide you with a Certificate of Completion. This certificate is an important document, which can be passed on to future owners of the property as proof that the work meets the requirements of the Building Regulations.

For the latest news and guidance on the Building Regulations, visit: www.planningportal.gov.uk