



Statement of Representations Procedure and Notification of Period of Representations under Regulations 12, 13 and 35 of the Town and Country Planning (Local Planning) (England) Regulations 2012

Document Title: Draft Affordable Housing Supplementary Planning Document (SPD)
Including Strategic Environmental Assessment (SEA) Screening Determination and Habitat Regulations Assessment (HRA) Screening Determination and Consultation Statement.

The Council has prepared a draft Supplementary Planning Document (SPD) to support the delivery of the adopted Affordable Housing Policy (Policy SP5 of Dover District Local Plan to 2040) and other related policies. The SPD is intended to provide guidance and advice on how the policies should be implemented in practice through the planning process.

Upon adoption, it will replace the current adopted Affordable Housing SPDs, First Homes Position Statement and the 2002 Local Exception SPG.

This consultation is seeking views on 12 Guidance Notes contained within the SPD in relation to the practical implementation of policies, taking into account recent changes in national policy and national issues with delivery of affordable housing.

The SPD will be a material consideration in the determination of planning applications (once adopted).

Period of Representations:

Comments can be made between Tuesday 14th April and **midnight on Thursday 14th May 2026.**

Representations (comments) received after this time will not be accepted.

Document Availability:

During the representation period, the consultation documents and all supporting documents will be available to view online via the web address: [News and planning consultations Consultation Home - Keystone](#)

Paper copies of the consultation documents will be available at the following locations:

Location	Address
Council Offices	White Cliffs Business Park, Whitfield
Deal Library	Broad Street
Dover Library	Dover Discovery Centre, Market Square
Sandwich Library	13 Market Street

The Council Offices at Whitfield are open Monday to Friday 10am-4pm, while library opening times can be checked online at www.kent.gov.uk/libraries

If you need a copy of a document in paper form, or an alternative format (such as large print or other language) please contact us: 01304 872244 or planning.policy@dover.gov.uk

How to submit a representation (comment):

Representations must be made on the standard representation forms.

Representations are encouraged to be made through the Council's online consultation portal (<https://dover-consult.objective.co.uk/kse>) where you can view the Draft Supplementary Planning Document (SPD), Strategic Environmental Assessment (SEA) Screening Determination and Habitat Regulations Assessment (HRA) Screening Determination and the Consultation Statement.

A paper copy of the representation forms and guidance notes can also be provided on request by contacting the team using the information below, or by collecting from the Council offices, one of the libraries listed above during opening hours.

Paper copies of representation forms should be returned to: Planning Policy and Projects, Dover District Council, White Cliffs Business Park, Dover, Kent. CT16 3PJ

Please note that your representation will be publicly available, and a copy will be published on the Council's website. Your representations and name/name of your organization, comments and town of residence will be published, but other personal information will remain confidential. Data will be processed and held in accordance with the Data Protection Act 2018. A privacy notice with further information can be found here: www.dover.gov.uk/Website/PDFs/Planning-Policy-Privacy-Notice.pdf

All representations must be received by **midnight on Thursday 14th May 2026**.

What happens next?

After the consultation ends, we will consider all the comments received and make changes to the document where necessary. A summary of the comments received and how they've been taken into account will be presented to Cabinet and Full Council alongside the final SPD. Once adopted, the SPD will be a material consideration and will be used when assessing planning applications.

Notification request:

Using the representation forms you can request to be notified at an address or email address of any future updates to the Supplementary Planning Document.

For assistance or further information:

- Visit: [News and planning consultations](#)
- Email: planning.policy@dover.gov.uk
- Call: 01304 872244